

Town Clerk | Swaffham Town Council

From: Berry, Jon <Jon.Berry@breckland.gov.uk>
Sent: 27 June 2019 11:25
To: Town Clerk | Swaffham Town Council
Cc: Cowen, Philip; Wood, Simon
Subject: RE: Swaffham Tesco/Millngate Section 106 Agreement

Richard,

You, Phil and I will all be in the same room using one telephone handset through the speaker. Only Tony will be elsewhere and we will all be able to hear him. So I was not going to go beyond that in terms of setting up a video screen conference.

Jon

Jon Berry
 Head of Development Management
 Breckland Council

Tel: 01362 656248
 Email: jon.berry@breckland.gov.uk

From: Town Clerk | Swaffham Town Council <townclerk@swaffhamtowncouncil.gov.uk>
Sent: 27 June 2019 11:12
To: Berry, Jon <Jon.Berry@breckland.gov.uk>
Cc: Cowen, Philip <Philip.Cowen@breckland.gov.uk>; Wood, Simon <Simon.Wood@breckland.gov.uk>
Subject: RE: Swaffham Tesco/Millngate Section 106 Agreement

Good morning Jon,

Is it not best for us to be in the same room as you at Breckland? Is this a proper (face to face) Conference call or just talking on speaker phone?

Best regards,

Richard Bishop
Town Clerk



Swaffham Town Council, Town Hall, 4 London Street, Swaffham, Norfolk, PE37 7DQ
 Tel **01760 722922** Fax **01760 720469** www.swaffhamtowncouncil.gov.uk



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From: Berry, Jon <Jon.Berry@breckland.gov.uk>
Sent: 26 June 2019 15:00
To: Tony Sweeney <tonysweeney123@icloud.com>
Cc: t.sweeney@millngate.com; info@millngate.com; Town Clerk | Swaffham Town Council <townclerk@swaffhamtowncouncil.gov.uk>; Cowen, Philip <Philip.Cowen@breckland.gov.uk>; Wood, Simon <Simon.Wood@breckland.gov.uk>
Subject: RE: Swaffham Tesco/Millngate Section 106 Agreement

Yes we can all attend at this time thank you Tony, this is confirmed.

Richard, Phil and I will meet here at the council and we will use the speaker phone. Please can you ring 01362 656248 at 10.00.

Thanks,
Jon

Jon Berry
Head of Development Management
Breckland Council

Tel: 01362 656248
Email: jon.berry@breckland.gov.uk

From: Tony Sweeney <tonysweeney123@icloud.com>
Sent: 26 June 2019 12:52
To: Berry, Jon <Jon.Berry@breckland.gov.uk>
Cc: t.sweeney@millngate.com; info@millngate.com; Town Clerk | Swaffham Town Council <townclerk@swaffhamtowncouncil.gov.uk>; Cowen, Philip <Philip.Cowen@breckland.gov.uk>; Wood, Simon <Simon.Wood@breckland.gov.uk>
Subject: Re: Swaffham Tesco/Millngate Section 106 Agreement

Hi Jon,

How about Tuesday 9th July at 10.00 am.

Cheers

Tony

Sent from my iPhone

On 26 Jun 2019, at 12:49, Berry, Jon <Jon.Berry@breckland.gov.uk> wrote:

Tony,

Further to our recent conversation and the information provided by Swaffham Town Council regarding the Section 106 improvements to the Town Centre in association with the Tesco development please can we discuss the details of the works carried out in a telephone conference during the next two weeks.

Richard Bishop, Town Clerk, and I are both available for a one hour slot as follows:

Wednesday 3rd July any time after 1pm;
Tuesday 9th July any time except between 2pm and 3pm;
Wednesday 10th July – any time before noon; and
Thursday 11th July – any time before noon.

Councillor Philip Cowen, Executive Member for Finance and Growth, will also be joining us. Phil, how is your availability at the above times?

Thanks,
Jon

Jon Berry
Head of Development Management
Breckland Council

Tel: 01362 656248
Email: jon.berry@breckland.gov.uk

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Town Clerk | Swaffham Town Council

From: S106 <S106@breckland.gov.uk>
Sent: 26 June 2019 14:21
To: Colman, Ed; Sherwood, Ian; Wickerson, David
Cc: Town Clerk | Swaffham Town Council; Wood, Simon; Berry, Jon
Subject: S106 Funding Request Consultation
Attachments: 99 Redacted evidence.pdf; Neighbourhood funding form.pdf

Dear Cllr Colman, Cllr Sherwood & Cllr Wickerson

I have received an application to request S106 funds from Swaffham Town Council, they have requested £21,876.10 towards their Neighbourhood Plan.

The application is attached for your reference. This is against S106 contributions from Planning Reference 3PL/2012/0269/F (relevant extracts below)

The S106 states that up to a £135,000.00 of the Community Contribution can be spent on items, as specified within the Annex (the Neighbourhood Plan is covered within the Annex See extract below).

“Community Contribution”	The sum (not in any case to exceed a total sum of £225,000) to be paid to the County Council upon request in accordance with this Deed such sum (or part thereof) to be used towards the funding of any of the initiatives or projects shown in the Annex to this Deed as the County Council considers necessary PROVIDED THAT such initiatives and projects may include the provision of street furniture, floral displays and pavement improvements between the Site and Swaffham town centre subject to a maximum cost of £135,000
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Annex

Schedule of possible projects, initiatives or programme of initiatives

- The erection and maintenance of effective signage between the proposed store and town centre – for both pedestrians and motorists;
- Physical improvements to existing pedestrian linkages between the proposed store and Swaffham town centre – including, where appropriate improved pedestrian crossings;
- The provision of town centre information boards and/or interpretation panels at both the store and in the town centre to improve visitors' awareness of facilities;
- Agreed projects to enhance the physical appearance of Swaffham town centre within the boundaries shown on the attached Plan reference: 9466-150 including enhancements to the public realm and existing shop fronts, together with landscape and amenity improvements;
- Agreed public art displays or projects within the town centre as defined on the attached Plan reference: 9466-150;
- The production of a Swaffham "Welcome Pack" for new residents and businesses to develop awareness of local businesses as well as social community activities;
- Financial assistance towards the preparation of a Neighbourhood Plan for Swaffham town centre.

If you wish to see the full copy of the original S106, please let me know, as it is a large document and will need to be sent in a further two emails.

I would be grateful if I could have any comments you may wish to make on this application within 14 days.

Kind regards
Charlotte

Charlotte Brennan
S106 Monitoring & Compliance Officer
Breckland Council

Tel: 01362 656870
DDI: 01362 656357
Email: Preferred email for S106 S106@breckland.gov.uk

Alternative email: Charlotte.Brennan@breckland.gov.uk
Web: www.breckland.gov.uk
Elizabeth House, Walpole Loke, Dereham, Norfolk, NR19 1EE

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Town Clerk | Swaffham Town Council

From: Town Clerk | Swaffham Town Council
Sent: 26 June 2019 11:26
To: 'S106'
Subject: RE: Up to date list of Councillors

Dear Charlotte,

I acknowledge your latest e-mail, this is just bureaucracy gone mad.

So, unbelievably, you have to ask my Councillors whether they agree to support a project which they initiated themselves and have bank rolled for the past three years, and then instructed me as Town Clerk to submit a claim to obtain reimbursement for expenditure that they have incurred..! Do you honestly believe they will object to their own project, so that the Town Council won't be paid?

I had a conversation yesterday with Riana Rudland and Cllr Philip Cowen on the wider Section 106 Millngate money, but here we are again with another delay, another excuse, can you please be a little more pragmatic in your approach. The e-mail situation will resolve itself, failing that you have to revert to snail mail for now, if you don't trust me to circulate an e-mail for you.

Please therefore send 13 sealed envelopes to the Town Hall, for me to circulate to all Councillors, and they can then be returned direct to you. There is no need to delay this process, as ridiculous as it is, can we get this done ASAP – thank you.

Best regards,

Richard Bishop
Town Clerk



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Tel **01760 722922** Fax **01760 720469** www.swaffhamtowncouncil.gov.uk



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From: S106 <S106@breckland.gov.uk>
Sent: 26 June 2019 09:45
To: Town Clerk | Swaffham Town Council <townclerk@swaffhamtowncouncil.gov.uk>
Subject: RE: Up to date list of Councillors

Dear Mr Bishop

That's a shame, this will delay the consultation process for the payment of the neighbourhood plan claim, please forward the list as soon as possible?

Regards

Charlotte

Charlotte Brennan

S106 Monitoring & Compliance Officer
Breckland Council

Tel: 01362 656870

DDI: 01362 656357

Email: Preferred email for S106 S106@breckland.gov.uk

Alternative email: Charlotte.Brennan@breckland.gov.uk

Web: www.breckland.gov.uk

Elizabeth House, Walpole Loke, Dereham, Norfolk, NR19 1EE

From: Town Clerk | Swaffham Town Council <townclerk@swaffhamtowncouncil.gov.uk>

Sent: 25 June 2019 13:54

To: S106 <S106@breckland.gov.uk>

Cc: Reception | Swaffham Town Council <reception@swaffhamtowncouncil.gov.uk>

Subject: RE: Up to date list of Councillors

Dear Charlotte,

We are not in a position to release either an address or e-mail address for every Councillor at the present time. We are in the process of setting up dedicated e-mail addresses for Councillors, but this will take another 10-14 days to set up.

The easiest way is to send me your circular letter and I will send it to each Councillor, otherwise our hands are tied under GDPR until permission is given.

Please confirm it is not consulting on the two S106 claims that are currently outstanding.

Best regards,

Richard Bishop
Town Clerk



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From: S106 <S106@breckland.gov.uk>

Sent: 25 June 2019 13:31

To: Reception | Swaffham Town Council <reception@swaffhamtowncouncil.gov.uk>

Subject: RE: Up to date list of Councillors

Dear Kerry

It doesn't matter if they don't have email addresses, I just need a list of names, addresses and if they have them, email addresses, as this is the quicker option, but I am happy to write if need be. I am just following procedures and Mr Bishop and the Ward Members are copied in on this consultation.

So I look forward to receiving further information as soon as possible, to enable me to undertake this element of the process.

Regards

Charlotte

Charlotte Brennan

S106 Monitoring & Compliance Officer
Breckland Council

Tel: 01362 656870

DDI: 01362 656357

Email: Preferred email for S106 S106@breckland.gov.uk

Alternative email: Charlotte.Brennan@breckland.gov.uk

Web: www.breckland.gov.uk

Elizabeth House, Walpole Loke, Dereham, Norfolk, NR19 1EE

From: Reception | Swaffham Town Council <reception@swaffhamtowncouncil.gov.uk>

Sent: 25 June 2019 12:39

To: S106 <S106@breckland.gov.uk>

Subject: RE: Up to date list of Councillors

Good morning Charlotte

Unfortunately not all our Councillors agree to have their emails given out but I have attached a list of their names for you. The Town Clerk suggests that any request is emailed direct to him to forward on.

townclerk@swaffhamtowncouncil.gov.uk

Many thanks

Kerry

Kerry Furnass

Receptionist & Clerical Assistant



Swaffham Town Council, Town Hall, 4 London Street, Swaffham, Norfolk, PE37 7DQ
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From: S106 <S106@breckland.gov.uk>

Sent: 25 June 2019 11:03

To: Reception | Swaffham Town Council <reception@swaffhamtowncouncil.gov.uk>

Subject: Up to date list of Councillors

Importance: High

Hi,

Please could you provide me with an up to date list of Councillors for Swaffham Town Council, including email addresses. As I need to undertake a consultation regarding S106 funding application.

Many thanks

Charlotte

Charlotte Brennan

S106 Monitoring & Compliance Officer
Breckland Council

Tel: 01362 656870

DDI: 01362 656357

Email: Preferred email for S106 S106@breckland.gov.uk

Alternative email: Charlotte.Brennan@breckland.gov.uk

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