

Swaffham Town Council - Accounts for MAY 2020

7.1

No	Payment	Name	Details	Price	VAT	Total
Paid - 1st -13th May 2020 Town Council meeting						
664	Card	Lloyds Bank	Monthly credit card fee	£ 3.00	£ -	£ 3.00
665	Card	DVLA	Annual Vehicle tax - AJ63 LYN	£ 267.50	£ -	£ 267.50
666	Card	Amazon	H&S PPE - chainsaw gloves	£ 18.04	£ 3.61	£ 21.65
667	Card	Amazon	H&S PPE - trousers	£ 36.65	£ 7.32	£ 43.97
668	Card	Amazon	Weedkiller - outside team	£ 67.47	£ 13.50	£ 80.97
669	Card	Amazon	H&S - hand sanitiser	£ 37.49	£ 7.50	£ 44.99
670	Card	Facebook	Advertising promotion boost	£ 10.00	£ -	£ 10.00
671	Card	Zoom	Subscription	£ 143.88	£ -	£ 143.88
672	Card	Vehicle Information	Membership	£ 0.50	£ -	£ 0.50
673	d/d	Hitachi	Truck Lease - May 20	£ 336.88	£ 67.37	£ 404.25
674	d/d	Public Works Loan Board	Account - 494979 - May 20 repayment	£ 1,219.28	£ -	£ 1,219.28
675	d/d	SSE Southern Electric	Cemetery Chapel - electricity - Mar 20	£ 45.57	£ 2.27	£ 47.84
676	d/d	SSE SWALEC	Buttercross - electricity - Mar 20	£ 104.48	£ 5.22	£ 109.70
677	d/d	SSE SWALEC	Rec Ground Toilets - electricity - Mar 20	£ 11.69	£ 2.33	£ 14.02
678	d/d	SSE Southern Electric	Public Toilets - electricity - Apr 20	£ 68.87	£ 3.44	£ 72.31
679	d/d	SSE Southern Electric	Cemetery Chapel - electricity - Apr 20	£ -	£ -	£ -
680	d/d	SSE SWALEC	Buttercross - electricity - Apr 20	£ -	£ -	£ -
681	d/d	SSE SWALEC	Rec Ground Toilets - electricity - Apr 20	£ -	£ -	£ -
682	d/d	SSE Southern Electric	Town Hall electricity - Q1 Jan-Apr 20	£ 1,201.95	£ 240.39	£ 1,442.34
683	d/d	Vodafone	Mobile Phone bills - Apr 20 - Sue	£ 25.39	£ 5.08	£ 55.68
			Mobile Phone bills - Apr 20 - Ruth	£ 21.01	£ 4.20	
684	d/d	Worldpay	Monthly payment charges - Apr 20	£ 18.62	£ 2.06	£ 20.68
Sub Total				£ 3,638.27	£ 364.29	£ 4,002.56

To be authorised and paid - post 13th May 2020 Town Council meeting						
685	BACS	Net Salaries <i>incl. staff travel expenses</i>	Town Council salaries	£ -		£ -
686	BACS	Inland Revenue	Tax	£ -		£ -
			Employer National Insurance contribution	£ -		
			Employee National Insurance contribution	£ -		
687	BACS	Norfolk Pension Service	Employer Contribution	£ -		£ -
			Employee Contribution	£ -		
688	d/d	Breckland Council	Town Hall - Rates	£ 1,048.00	£ -	£ 1,971.00
			Market - Rates	£ 349.00	£ -	
			Cemetery - Rates	£ 190.00	£ -	
			Public Toilet - Rates	£ 384.00	£ -	
689	d/d	Immervox (Apr 20)	VoIP Set up costs - Apr 20	£ -	£ -	£ -
			VOIP router & line - 720014	£ -	£ -	
			Town Council - Fax & Broadband 720469	£ -	£ -	
			Swaffham Heritage - Telephone 721230	£ -	£ -	
			Town Council - Telephone 722922	£ -	£ -	
			Town Council - Alarm 724968	£ -	£ -	
690	BACS	Anglian Water / WAVE	Allotments SL1 - Apr 20	£ 40.38	£ -	£ 40.38
691	BACS	Anglian Water / WAVE	Allotments SL2 - Apr 20	£ 4.05	£ -	£ 4.05
692	BACS	Anglian Water / WAVE	Allotments TH - Apr 20	£ 30.60	£ -	£ 30.60
693	BACS	Anglian Water / WAVE	Public Toilets - Apr 20	£ 97.69	£ -	£ 97.69
694	BACS	Anglian Water / WAVE	Recreation Ground - Apr 20	£ 4.05	£ -	£ 4.05
695	BACS	Ben Burgess Beeston	Lawnmower repairs - ride on	£ 552.49	£ 110.49	£ 662.98
696	BACS	Ben Burgess Beeston	Strimmer cord	£ 68.34	£ 13.67	£ 82.01
697	BACS	Cooleraid	Town Hall - annual maintenance fee	£ 50.00	£ 10.00	£ 60.00

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No	Payment	Name	Details	Price	VAT	Total
698	BACS	CGM	Grass cutting - Mar 20	£ 76.00	£ 15.20	£ 91.20
699	BACS	Environment Agency	Annual drainage charge - 2020/21	£ 33.70	£ -	£ 33.70
700	BACS	E-On	War Memorial - electricity - Jan - Mar 20	£ 11.89	£ 0.59	£ 12.48
701	BACS	ICO Systems	Monthly Anti virus subscription	£ 7.50	£ 1.50	£ 9.00
702	BACS	Swaffham Service Station	Fuel - outside machinery - Mar 20	£ 29.17	£ 5.83	£ 135.92
			Fuel - trucks - Mar 21	£ 84.10	£ 16.82	
703	BACS	Swaffham Service Station	Fuel - outside machinery - Apr 20	£ 55.96	£ 11.18	£ 152.34
			Fuel - trucks - Apr. 20	£ 71.00	£ 14.20	
704	BACS	T K Drakes	General supplies - light bulbs	£ 8.15	£ 1.63	£ 9.78
Sub Total				£ 6,834.34	£ 565.40	£ 7,399.74

Bank Transfers

	Transfer	Unity Trust Bank	From deposit to current - cover pymts		£ -
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Summary of Income - April 2020 (market rents, allotment deposits, cemetery invoices, room rentals, loan payments etc)

24-Apr-20	Cash Analysis	Cash & Cheques taken over the counter			£ 617.00
Total BACS		Total Additional Income received by BACS including 1st Precept payment			£ 231,746.77
TOTAL					£ 232,363.77

Items of expenditure to be reclaimed

Watton TC	Monthly reclaim	£ 1,192.64	£ 2.54	£ 1,195.18
Museum	Museum - Telephone 721230	£ 47.17	£ 9.43	£ 56.60
Sues News	Electricity - Apr 20	£ 30.50	£ 6.10	£ 36.60
TOTAL		£ 1,239.81	£ 11.97	£ 1,251.78