

SWAFFHAM TOWN COUNCIL

You are hereby summoned to a meeting of the **Market Committee** on **Monday, 19th February 2018** at **6.30pm** in the Council Chamber, Town Hall, Swaffham.

For information the Committee members are as follows: -

Councillors: J Skinner, C Houghton, S Lister, A Thorp, T Jennison, R Bartram, S Matthews.

Market Traders: D Smith, H Robinson, E Ratcliffe,

Non-voting Representatives: Friday Market - Mr H Eagle, Poultry Auction - Mr F Eagle, Swaffham Trade Association – Mr Craig Allen

Summons issued 13th February 2018

Claire Smith
Deputy Town Clerk

AGENDA

1. **To receive apologies for absence**
2. **To receive declarations of interest – for items included on the Agenda**

To adjourn the meeting to allow any traders or members of the public to address the Market Committee in a **PUBLIC & TRADERS OPEN FORUM** (Maximum of 15 minutes)

3. ****To receive and agree the minutes of the Market Committee meeting held on 18th December**
4. **To receive and consider a report from the Deputy Town Clerk regarding Market issues with input from the Market Superintendent:**
 - 4.1. New Casual Traders
H Eagle – Plant Stall
 - 4.2. Changes to Licenses to note that new licences have been issued to L Martin, Supersox and Icen.
 - 4.3. Licence Bond to consider a request from Mr L Martin to not pay the licence bond on his pitch.
5. **Market Promotion**
 - 5.1. To discuss taking an advertisement with KLFM.
6. **Sheep Fair**
 - 6.1. To discuss the arrangements for the sheep fair, May 26th.
7. **To receive reports as follows:**
 - 7.1. Saturday Market Representatives
 - 7.2. Friday Market Representative
 - 7.3. Poultry Auction Representative
8. **To discuss any Market related items for information only**
9. **To agree date for next meeting: Monday, 23rd April at 6.30pm**