

# **Swaffham Town Council**

Minutes of Extraordinary Council meeting held on **Wednesday 20 April 2022** at **4pm** in the **Town Hall**.

Present Mayor Cllr J Anscombe (in the Chair)

Councillors: Mr S Bell, Mr P Darby, Mr C Houghton, Mrs S Matthews, Mr I Pilcher, Mr L Scott,

Town Clerk Mr R Bishop  
Deputy Town Clerk: Mrs H Carrier

Breckland Cllrs: Cllr D Wickerson  
Cllr Sarah Suggitt – Executive Member for Planning, Leisure and Contracts  
Jason Cole – Executive Director

1. **Apologies and reason for absence**

Apologies were received from Cllr Edwards (holiday).  
Cllr Bass, Cllr Bensley, Cllr Beech and Cllr Oliver were marked as absent.

2. **Declarations of interest**

None received.

**ADMISSION TO MEETINGS ACT (PUBLIC BODIES) 1960:**  
**CONFIDENTIAL BUSINESS following the exclusion of the public and press**

3. **Progress report/update from representatives of Breckland Council on the Sports & Leisure Project from Cllr Sarah Suggitt and Executive Director Jason Cole**

Cllr Suggitt and Mr Cole, Breckland District Council, gave a verbal update. In conclusion, Breckland District Council are waiting for plans from Max Associates (Leisure Management Consultants) which they hope to have by the end of May. Once plans are received Breckland will be in a better place to move forward and will have more on an idea how the project will cost. Breckland councillors informed the meeting that they are fully committed to this project, they are keen to move forward as soon as the land is secured.

4. **Debate Sport & Leisure issues**

After a discussion it proposed by Cllr Scott, seconded by Cllr Houghton to remove the requirement for a contractor to be appointed by 30<sup>th</sup> April 2023, to change the wording “five years from exchange of contracts” to “three years from exchange of contracts”. To also reiterate that the Town Council would not be contributing to legal costs in the event that sports and leisure is not built within three years.

**It was unanimously agreed to remove the requirement to have a contractor appointed by the 30<sup>th</sup> April 2023; to change the wording in the contract from five years to three years. It was also agreed to reiterate that the Town Council would not be contributing to costs in the event of sports and leisure not being built on the site within three years.**

5. **Heads of Terms**

The Town Clerk had been provided with an update from the solicitors regarding Days Field, which made the time related resolution that was passed on Wednesday 13 April 2022 (item 9.3) null and void, as the timescales were already set out and agreed in December 2021 in the Heads of Terms.

The meeting closed at 5.30pm

Mayor.....

Initials: \_\_\_\_\_