

## Town Clerk | Swaffham Town Council

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**From:** Town Clerk | Swaffham Town Council  
**Sent:** 05 November 2018 16:09  
**To:** 'Melton, Michelle'  
**Subject:** RE: 2018-10-15 Swan's Nest, Brandon Road, Swaffham - Stage 2 H&T.9/3/16/0298/MLM

Hi Michelle,

I will see if I can get this signed off by the Council at their meeting next week.

Best regards,

Richard Bishop  
**Town Clerk**



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**From:** Melton, Michelle <michelle.melton@norfolk.gov.uk>  
**Sent:** 15 October 2018 10:48  
**To:** Town Clerk | Swaffham Town Council <townclerk@swaffhamtowncouncil.gov.uk>  
**Subject:** 2018-10-15 Swan's Nest, Brandon Road, Swaffham - Stage 2 H&T.9/3/16/0298/MLM

Good Morning Richard

Please see attached request for Interim inspection on Stage 2.

Thanks very much.

Regards

Michelle.

**Michelle Melton, Research & Agreements Team Leader**  
 Community & Environmental Services  
 Tel: 01603 223271 | Dept: 0344 800 8020 | Text Relay: 18001 0344 800 8020  
 County Hall, Martineau Lane, NORWICH NR1 2SG



**Norfolk County Council**



Richard Bishop  
Clerk to Swaffham Town Council  
Town Hall  
4 London Street  
SWAFFHAM  
PE37 7DQ

NCC contact number: 0344 800 8020  
Textphone: 0344 800 8011

Your Ref:  
Date: 15 October 2018

My Ref: H&T.9/3/16/0298/MLM  
Tel No.: 01603 223271  
Email: michelle.melton@norfolk.gov.uk

Dear Mr Bishop

**Highways Act 1980: Section 38 Agreement  
Development at Swan's Nest, Brandon Road, Swaffham – Stage 2  
By: Abel Homes Ltd**

I have received a request for the issue of the Interim Certificate for the development detailed above.

As footway lighting was included in the Section 38 Agreement, to which the Town Council was a party as the "Lighting Authority", I should be pleased if you could confirm that this has been provided satisfactorily.

I look forward to hearing from you.

Yours sincerely

*M L Melton*

Research & Agreements Team Leader  
for Executive Director Community and Environmental Services

Encl

