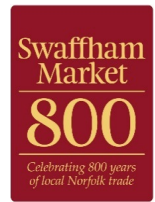




# Swaffham Town Council

Town Hall, 4 London Street, Swaffham, Norfolk, PE37 7DQ  
Telephone 01760 722922  
www.swaffhamtowncouncil.gov.uk



**PLEASE REPLY TO:** Claire Smith, Deputy Town Clerk email: deputyclerk@swaffhamtowncouncil.gov.uk

## **Swaffham Town Council – Market Committee**

You are hereby summoned to a meeting of the **Market Committee** on **Monday, 18<sup>th</sup> June 2018** at **6.30pm** in the Council Chamber, Town Hall, Swaffham.

N.B. In case of non-members this agenda is for information only.

Claire Smith  
**Deputy Town Clerk**

**For information the Committee members are as follows: -**

**Councillors:** S Lister (Chairman), C Houghton, J Skinner, A Thorp, T Jennison, R Bartram, S Matthews.

**Substitute Councillors:** - W Bensley, P Darby

**Market Representatives:** D Smith, H Robinson, E Ratcliffe, Friday Market - Mr H Eagle, Poultry Auction - Mr F Eagle,

Summons issued 12<sup>th</sup> June 2018

### **AGENDA**

1. **To receive apologies for absence**
2. **To receive declarations of interest for items included on the Agenda**

To adjourn the meeting to allow any traders or members of the public to address the Market Committee in a **PUBLIC & TRADERS OPEN FORUM** (Maximum of 15 minutes)
3. **To Elect a Chairman and Vice Chairman for the forthcoming year 2018-19.**
4. **\*\*To receive and agree the minutes of the Market Committee meeting held on 23<sup>rd</sup> April 2018.**
5. **To receive and consider a report from the Deputy Town Clerk regarding Market issues**
  - 5.1. Voting Rights – to note H Eagle and F Eagle were accorded voting rights at the Town Council meeting on 9<sup>th</sup> May 2018.
  - 5.2. **\*\*Market policy for casual use – document attached for review**
  - 5.3. **\*\*Market rules and regulations review – document attached for review**
  - 5.4. Update on Market Superintendent Position – to note the retirement of C Green and recruitment for the position.

5.5. Changes to Market Licences

New Casual Traders - 1. Debs Bags, 2. Carol Sutterby

5.6. New Regular Traders

JJEB Meat - have applied to reserve a pitch as a regular trader once a month.

**6. Market Promotion**

6.1. Promotional offer from market trader news.

**7. Sheep Fair**

7.1. To discuss Feedback from the 2018 Sheep Fair and look to 2019, report from Fabian Eagle.

**8. To receive reports as follows:**

8.1. Saturday Market Representatives

8.2. Friday Market Representative

8.3. Poultry Auction Representative

**9. To discuss any Market related items for information only**

**10. To agree date for next meeting:** Monday, 13<sup>th</sup> August 2018 at 6.30pm