



Swaffham Town Council

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PLEASE REPLY TO: Claire Smith, Deputy Town Clerk email: deputyclerk@swaffhamtowncouncil.gov.uk

Swaffham Town Council – Open Spaces Committee

You are hereby summoned to a meeting of the **Open Spaces Committee Meeting on Monday 24th September 2018 at 6.30pm** in the Town Hall, Swaffham.

N.B. In case of non-members this agenda is for information only.

Claire Smith
Deputy Town Clerk

Committee members are as follows: -

Councillors - J Skinner (Chairman), C Houghton, B Bowler, W Bensley, S Lister, A Thorp and R Bartram.
Substitute Councillors: - P Darby, S Matthews
Advisory Members:- Mr G Edwards.

Summons issued on 17th September 2018

AGENDA

1. **To receive apologies for absence.**
2. **To receive declarations of interest for items on the agenda.**

To adjourn the meeting to allow any members of the public to address the Open Spaces Committee in a **PUBLIC OPEN FORUM** (Maximum of 15 minutes)

3. ****To receive and agree minutes of the Open Spaces Committee held on 30th July 2018.**
4. ****To consider and agree the format of the Beacon Lighting event Sunday 11th November.**
5. **To receive and consider reports and/or issues relating to the following:-**
 - a) RECREATION GROUND
 - i. ****To receive email correspondence regarding dog fouling**
 - ii. Skatepark and MUGA - to note and discuss the vandalism of the bin and equipment.
 - iii. Under Eights playground – to note the vandalism of the trim trail and cost of replacement equipment.
 - iv. Youth play equipment – to note the costs of the replacement of the net swing seat.
 - b) ALLOTMENTS
 - i. Report by SCALGA
 - ii. To receive a report on the management of the allotments by the Deputy Town Clerk
 - iii. ****To note the date of the Allotment Sub Committee 16th October 2018 and appoint member representation (terms of reference attached for information)**
 - c) ORFORD ROAD PLAYING FIELD – to note the defects as identified by Breckland and subsequent remedial costs.
 - d) DAYS FIELD – to note and discuss the abandonment of horses.
6. **To agree date for the next meeting: Monday 26th November 2018 at 6.30pm.**