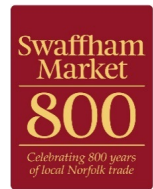




# Swaffham Town Council

Town Hall, 4 London Street, Swaffham, Norfolk, PE37 7DQ  
Telephone 01760 722922  
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**PLEASE REPLY TO:** Claire Smith, Deputy Town Clerk email: deputyclerk@swaffhamtowncouncil.gov.uk

## **Swaffham Town Council – Market Committee**

You are hereby summoned to a meeting of the **Market Committee** on **Monday, 23<sup>rd</sup> April 2018** at **6.30pm** in the Council Chamber, Town Hall, Swaffham.

N.B. In case of non-members this agenda is for information only.

Claire Smith  
**Deputy Town Clerk**

**For information the Committee members are as follows: -**

**Councillors:** J Skinner (Chairman), C Houghton, S Lister, A Thorp, T Jennison, R Bartram, S Matthews.

**Substitute Councillors:** - W Bensley, P Darby

**Market Traders:** D Smith, H Robinson, E Ratcliffe

**Non-voting Representatives:** Friday Market - Mr H Eagle, Poultry Auction - Mr F Eagle

Summons issued 17<sup>th</sup> April 2018

### **AGENDA**

1. **To receive apologies for absence**
2. **To receive declarations of interest for items included on the Agenda**

To adjourn the meeting to allow any traders or members of the public to address the Market Committee in a **PUBLIC & TRADERS OPEN FORUM** (Maximum of 15 minutes)

3. **\*\*To receive and agree the minutes of the Market Committee meeting held on 19<sup>th</sup> February 2018.**
4. **To receive and consider a report from the Deputy Town Clerk regarding Market issues with input from the Market Superintendent:**
  - 4.1. Changes to Market Licences
  - 4.2. New Casual Traders
  - 4.3. New Regular Traders
5. **\*\*Market Towns Initiative**
  - 5.1. To consider a proposal to purchase 10 stalls to rent to traders.

**6. Christmas Lights**

6.1. To discuss the arrangements for the 2018 Xmas event.

**7. Sheep Fair**

7.1. To discuss the arrangements for the sheep fair.

**8. Licence Bond**

8.1. To note the number of bonds held and consider the request by Mr Martin to not pay a bond.

**9. To receive reports as follows:**

9.1. Saturday Market Representatives

9.2. Friday Market Representative

9.3. Poultry Auction Representative

**10. To discuss any Market related items for information only**

**11. To agree date for next meeting:** Monday, 18<sup>th</sup> June 2018 at 6.30pm