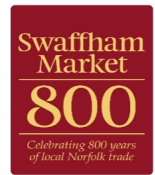




Swaffham Town Council

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PLEASE REPLY TO: Richard Bishop, Town Clerk

E-mail: townclerk@swaffhamtowncouncil.gov.uk

SWAFFHAM TOWN COUNCIL – NOTICE

Councillors are hereby summoned to a meeting of the Town Council, to be held on
Wednesday 12th January 2022 at 6.30 p.m. in the **Council Chamber at the Town Hall.**

(NOTE: In the case of non-members, this agenda is for information only.)

DECLARATIONS OF INTEREST

Councillors, please note that members are asked at the relevant point on the agenda to declare any interests they may have in any items on the agenda. Declarations include the nature of the interest, and whether it is a personal or disclosable pecuniary interest.

Richard Bishop
Town Clerk

Summons issued on 6th January 2022

AGENDA

For a meeting of the **Full Council** on **Wednesday, 12th January 2021 at 6.30pm** in the Town Hall, Swaffham commencing with prayers led by the Mayor.

PLEASE NOTE - We will be Live Streaming the meeting on Facebook; we currently cannot accommodate any members of public attending in the council chamber.

1. To receive APOLOGIES & REASONS FOR ABSENCE

2. To receive DECLARATIONS OF INTEREST – for items included on the Agenda.

To adjourn the meeting to allow members of the public to address the Town Council in a PUBLIC OPEN FORUM (Maximum of 15 minutes)

3. To receive and consider REPORTS: police, principal authority etc

N.B. Councillors have an opportunity to ask questions after each report and where appropriate can consider to bring forward or discuss items further down the agenda where the representative can make a positive contribution towards the debate: -

- 3.1 To receive a POLICE report from a local PC (PC Button) on police matters for the past month.
- 3.2 To receive a COUNTY COUNCILLOR report from County Councillor Ed Colman.
- 3.3 To receive a BRECKLAND COUNCILLOR report from Cllrs I Sherwood, E Colman, D Wickerson

4. To receive REPORTS from the Mayor, the Town Clerk, Committees, Working Groups & Outside Bodies

- 4.1 To receive Mayor's Announcements including a report on Civic Events attended.

4.2 To receive and consider urgent reports, correspondence, or information at the mayor's discretion - prior notice must be given.

4.3 To receive the Town Clerk's Report and Councillors' questions relating to ongoing business.

5. To receive and/or agree the MINUTES:

5.1 ** Wednesday 8th December 2021 - Full Council.

6. FINANCE:

6.1 ** To receive and consider Accounts for payment for January 2022 (*recorded as Appendix 1*).

6.2 **To receive and consider recent vandalism at the Public Toilets.

6.3 **To receive and consider request for funding from Citizen's advice Bureau.

6.4 **To receive and consider attendance of NFP on-line training workshops (bid writing etc).

7. To receive and consider CORRESPONDENCE or INFORMATION

7.1 GENERAL:

a) To note receipt of weekly correspondence or information (a list is recorded as **Appendix 2**).

b) **To receive and consider request from resident to campaign/fight to keep Swaffham Branch open.

c) **To receive and consider request from resident to use/access Rec Toilets, when using Outdoor Gym.

d) **To receive and consider nominations for Working Group or Committee for Events relating to the Queens Platinum Jubilee 2nd – 4th June 2022.

7.2 BRECKLAND COUNCIL

a) To receive and consider Town Delivery Plan – interventions workshop feedback and working towards a Draft Town Delivery Plan – virtual meeting on Thursday 20th January at 6pm.

7.3 NORFOLK COUNTY COUNCIL

a) **To receive and consider Transport East – notification of Public Consultation – deadline Sunday 30th January 2022.

8.To notify the DATES of forthcoming meetings and to receive any items for a future AGENDA:

<u>No.</u>	<u>Meeting</u>	<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Venue</u>	<u>Staff</u>
8.1	Market Committee	Mon	17 th Jan	6.30pm	Council Chamber	CS RO
8.2	Finance Full Council (Budget)	Mon	24 th Jan	6.30pm	Council Chamber	RB CS
8.3	Planning & Built Environment C'ttee	Tues	25 th Jan	4.00pm	Council Chamber	RB HD
8.4	Assets & Open Spaces	Mon	31 st Jan	6.30pm	Council Chamber	CS KF
8.5	HR & Governance Committee	Mon	7 th Feb	12noon	Council Chamber	RB CS
8.6	FULL COUNCIL	Wed	9 th Feb	6.30pm	Council Chamber	CS KF
8.7	Market Committee	Mon	21 st Feb	6.30pm	Council Chamber	CS RO
8.8	Planning Committee	Tues	22 nd Feb	4.00pm	Council Chamber	RB KF

9. ADMISSION TO MEETINGS ACT (PUBLIC BODIES) 1960:

CONFIDENTIAL BUSINESS following the exclusion of the public and press.

9.1** To receive and consider referral of Market bad debt to the Small Claims Court.

9.2 To receive and consider Legal update re- sale of Days Field.

9.3 To receive and consider Legal update re- transfer of land to Breckland Council.

9.4 **To receive and consider surveyors fees relating to a previous instruction.

*Indicates where copies have been circulated to Town Councillors previously.

**Indicates where copies have been circulated to Town Councillors recently.