



A PARTNERSHIP OF NORFOLK CLERKS

Sara, Julie, Luisa and Di are experienced Norfolk Parish Clerks, and have or are providing locum and audit support to many others.

We understand how valuable it is to have peers to call for support, advice, or just to talk to as a sounding board. Sometimes more formal guidance is needed on IT, legal, financial or HR matters. With more than 60 years' experience between us, we've dealt with most kinds of challenges, or know someone who has!



Julie King MILCM

Julie was brought up in South Norfolk and has always had strong ties with her local area. She is passionate about community – local people getting involved and shaping their communities for their needs. She has been involved in several local groups and charities including Treasurer for the Village Hall Committee, Chair of the Pre-school and Playgroup and School Governor chairing the Finance and Premises Committee.

Julie first became involved in Parish Councils in 2005 when she successfully applied for the vacancy of Clerk in her home village, Tasburgh. She quickly absorbed the training available working her way through 'Working With Your Council' and gaining her CiLCA in 2008. During her time at Tasburgh she was instrumental in a £50,000 playground refurbishment project and secured funding for and managed a project to convert a disused, charity owned field into a nature reserve which has since won two awards. She also managed Tasburgh in securing Quality Parish Council Status. She now clerks for Saxlingham Nethergate and Newton Flotman Parish Councils and was delighted to win Smaller Council Clerk of the Year in 2012. Julie has also undertaken locum work for councils in urgent need of clerking services, allowing them to continue functioning and assisting them in the recruitment of their new clerk.

She first became involved in council training in 2011 and enjoys delivering a range of training, Julie says "Local Councils can appear confusing and bureaucratic, helping clerks and councillors understand the systems within which they work and the reasons for the many laws that control them is hugely satisfying, it is only with this knowledge that they can effectively perform their functions".

Prior to having children, she worked for John Lewis managing the implementation of new computer systems ensuring they were millennium compliant in the run up to 2000, delivering the associated training to a staff of around 400.



Luisa Cantera

Luisa started her career in London, working for 8 years for a large accountancy firm in Human Resources and Graduate Recruitment. After gaining graduate membership of the Chartered Institute of Personnel & Development, Luisa moved to Norfolk. She worked in graduate recruitment briefly before following her heart into staff training and development working for 5 years at a scientific research organisation. During a two-year career break to have children, Luisa became the chair of a pre-school and held this voluntary role for three years. Luisa became a parish clerk part-time for her home village of Mattishall in 2005 and worked for this council until mid-2020. During her time as clerk she gained her CiLCA qualification and was Norfolk Clerk of the Year in 2014 for medium-sized councils.

In 2012, Luisa returned to training, this time of parish councillors and clerks. The role grew and she became the Training Development Officer for the Norfolk Parishes Training Partnership from 2014 to 2016, as well as continuing to work as a clerk for an active village. As well as her training and support role for Norfolk PTS, Luisa is clerk to Great Melton Parish Council, undertakes HR project work and locum clerk work, and is the internal auditor for several parish councils. She is a committee member of the Norfolk Branch of the Society of Local Clerks. In her spare time, she is a keen allotment grower, volunteers at a local group that supports adults with learning difficulties, and loves a dance or two to the right kind of music!



Sara Campbell



Sara joined us in April 2019. She was brought up on a farm south of the border in Suffolk, but has lived in South Norfolk since 1991. She has spent most of her career in an IT, Personnel and Training environment, initially in recruitment for an employment agency where she ran a large contract of over 100 employees at British Telecom. This involved word processor and spreadsheet training to meet the needs of her clients. This led her into managing various IT projects including support and staff training both employed and freelance.

In 2011, Sara became Clerk to Scole Parish Council and during this time has also clerked for both Bunwell and Gissing Parish Councils, but is now back down to just the one, Scole. She completed her CiLCA training in 2015 achieving Distinction. You may have met Sara as from 2011-2016 she wrote and delivered the WordPress training for Norfolk Parishes Training Partnership.

Sara is a member of the Norfolk Society of Local Council Clerks. She doesn't have much 'spare' time as when she is not clerking she will be found in her jodhpurs riding and caring for her horses!



Di Dann BSc (Hons) FILCM

Di graduated with a degree in Hotel and Catering Management from the University of Surrey in 1974. She has always lived and worked in North Norfolk. Her first job, was running a hotel on the North Norfolk coast at Blakeney. Her father had been a District and Parish Councillor for many years and so her move into local government in 1985 was a natural progression. She was the town clerk in Swaffham (1997-2000) and then moved to Cromer. During that time Cromer became the first town in the County to be awarded Quality Status, and she was heavily involved with the draw down of European Funding. She moved to Holt in 2005. Holt was a part time position and this allowed her to pursue her ambition of progressing her training interest. She has had a training role in Norfolk since 2004, and was the National CPD Manager for the Society of Local Council Clerks for three years. In 2009 she received the Chief Executive's award in recognition of her outstanding service to the members of the Society and to the Clerks' profession. She is a founder member of the Institute of Local Council Management. Di is a qualified trainer, recognised by the SLCC as a CiLCA 2015 trainer in March 2015. She obtained the first Clerk's qualification - the AQA - in 2003, and she passed the CiLCA 2015 qualification herself in January 2016.

Now semi-retired, she still finds local government work challenging and interesting – "one never knows what is going to hit the desk!" Tasks along the way have included such matters as allotments, cemeteries, public toilets, managing a market, maintaining gardens, play areas, car parks and common land and a bundle of community projects. Writing business plans and feasibility studies have also been bridges crossed along the way. Hobbies and interests are her cottage garden and allotment.



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