

Swaffham Town Council - Accounts for July 2018

7.1

No	Payment	Name	Details	Price	VAT	Total
Paid - 1st -11th July 2018 Town Council meeting						
145	Card	WorldPay	Monthly Pymt chgs - <i>June 18</i>	£ 0.12	£ 0.01	£ 0.13
146	Card	Lloyds Bank	Corporate Card - Monthly Fee - <i>June 2018</i>	£ 3.00	£ -	£ 3.00
147	Card	DVLA	Road Tax - <i>AP52 BTY</i>	£ 252.50	£ -	£ 252.50
148	d/d	Unity Trust Bank	Quarterly Service Charge - <i>Apr-Jun 18</i>	£ 50.10	£ -	£ 50.10
149	Card	Amazon-White Hinge Ltd	General Stationery	£ 13.28	£ 2.68	£ 15.96
150	Card	Amazon	Office Wall Fan	£ 22.31	£ 4.46	£ 26.77
151	Card	Amazon	New office keyboard	£ 22.49	£ 4.50	£ 26.99
152	Card	Office Furniture	New office chair	£ 89.00	£ 17.80	£ 106.80
153	BACS	Netmatters	IT Equipment - Project Support Officer	£ 942.59	£ 188.52	£ 1,131.11
154	BACS	Amazon - Oregon	Health & Safety - visor & earmuffs	£ 43.44	£ 9.88	£ 53.32
155	BACS	JRB Enterprise Ltd	Dog bin	£ 163.40	£ 29.80	£ 193.20
156	BACS	Ironmongery Direct	Cabinet locks	£ 42.15	£ 8.43	£ 50.58
Sub Total				£ 1,644.38	£ 266.08	£ 1,910.46
To be authorised and paid - post 11th July 2018 Town Council meeting						
157	BACS	Net Salaries	Town Council	£ 17,302.68	£ -	£ 17,302.68
158	BACS	Inland Revenue	Tax & National Insurance	£ 5,626.14	£ -	£ 5,626.14
159	BACS	Norfolk Pension Service	Superannuation	£ 5,502.16	£ -	£ 5,502.16
160	d/d	Breckland Council	Town Hall - Rates	£ 1,008.00	£ -	£ 1,915.00
			Market - Rates	£ 392.00	£ -	
			Cemetery - Rates	£ 182.00	£ -	
			Public Toilet - Rates	£ 333.00	£ -	
161	d/d	Immervox (<i>June 2017</i>)	Large Office - User Groups Phone 336953	£ 11.50	£ 2.30	£ 172.81
			Small Office - User Groups Phone 336954	£ 11.50	£ 2.30	
			Town Council - Fax & Broadband 720469	£ 48.06	£ 9.61	
			Museum - Telephone 721230	£ 22.33	£ 4.47	
			Town Council - Telephone 722922	£ 37.62	£ 7.52	
			Town Council - Alarm 724968	£ 13.00	£ 2.60	
162	300216	Swaffham Town Council	Petty Cash	£ 244.60	£ -	£ 244.60
163	BACS	Anglian Chemicals	Public Toilet Supplies	£ 182.22	£ 36.44	£ 218.66
164	BACS	Anglian Water	Tumbler Hill - a/c 0291044001 - 7/3-6/6	£ 20.09	£ -	£ 20.09
165	BACS	APG Systems	Annual Intruder Alarm & CCTV service contract	£ 598.00	£ 119.60	£ 717.60
166	BACS	Express Lifts Alliance	Town Hall Lift repairs	£ 220.22	£ 44.04	£ 264.26
167	BACS	Go Bright	Window cleaning Town Hall	£ 50.00	£ -	£ 50.00
168	BACS	GV Bensley	Recreation Ground repairs	£ 65.00	£ 13.00	£ 78.00
169	BACS	Lyreco	General Stationery	£ 43.82	£ 8.76	£ 52.58
170	BACS	Ministry of Defence	Band of the Grenadier Guards - <i>reduced fee</i>	£ 618.16	£ 123.63	£ 741.79
171	d/d	Netmatters	Monthly IT Support Package - <i>July 2018</i>	£ 256.00	£ 51.20	£ 307.20
172	BACS	One Stop Promotion	Flags & Flagpoles - <i>2nd order</i>	£ 876.34	£ 175.28	£ 1,051.62
173	BACS	Play Maintain	Merryweather play area repairs	£ 855.40	£ 171.08	£ 1,026.48
174	BACS	R K Resprays	MOT - AP52 BTY + repairs	£ 165.40	£ 22.28	£ 187.68
175	d/d	SSE-Southern Electric	Public Toilets - Electricity - <i>June 18</i>	£ 148.40	£ 29.68	£ 178.08
176	Card / BACS	Stannah	Museum stairlift - repairs	£ 893.12	£ 178.62	£ 1,071.74
177	BACS	Swaffham Museum	TIC Service Level Agreement - <i>July</i>	£ 983.00	£ -	£ 983.00
178	BACS	Swinton Business	Lawn Mower insurance renewal - <i>AU12 BPV</i>	£ 183.02	£ 30.00	£ 213.02
179	BACS	Travis Perkins	Outside supplies - general	£ 67.40	£ 13.48	£ 80.88
180	BACS	Veolia	Monthly waste collection - <i>June 18</i>	£ 127.72	£ 25.54	£ 153.26
Sub Total				£ 38,732.28	£ 1,337.51	£ 40,069.79

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No	Payment	Name	Details	Price	VAT	Total
Late Bills - received after agenda issued						
181	BACS	Anglian Chemicals	Annual Nappy & Sani bin collection services	£ 360.00	£ 72.00	£ 432.00
182	BACS	CGM Group	Grass cutting - <i>June 18</i>	£ 132.00	£ 26.40	£ 158.40
183	BACS	CJM Electrical Specialists	Buttercross Project electrical design work	£ 800.00	£ 160.00	£ 960.00
184	BACS	Cooleraid	Town Hall Drinking Water	£ 11.85	£ 2.37	£ 14.22
185	BACS	E-On	War Memorial Lights - Electricity - <i>Apr - June 18</i>	£ 12.63	£ 0.63	£ 13.26
186	BACS	George Tufts & Sons Ltd	Town Hall New Door frame	£ 15.42	£ 3.08	£ 18.50
187	BACS	Hussey Knights	Swaffham NP - <i>July 18 printing</i>	£ 133.00	£ 26.60	£ 159.60
188	BACS	Iceni	Beat Retreat event - Assembly Room bookings	£ 271.34	£ 54.26	£ 325.60
189	BACS	Iceni	Swaffham NP - Newsletter advert	£ 191.40	£ 38.28	£ 229.68
190	BACS	J P Skips	Cemetery Skip hire	£ 133.33	£ 26.67	£ 160.00
191	BACS	Lawn Boy	Strimmer cord	£ 72.50	£ 14.50	£ 87.00
192	BACS	Nicola Barnes HR	HR Consultancy - June 18	£ 135.00	£ -	£ 135.00
193	BACS	R & I Builders Ltd	Public Toilet - repair to disabled door	£ 967.50	£ 193.50	£ 1,161.00
194	300217	Swaffham Service Station	Monthly Fuel costs	£ 179.00	£ 35.81	£ 214.81
195	BACS	TTSR Ltd	Grave Digging - <i>June 18</i>	£ 240.00	£ -	£ 240.00
TOTAL				£ 42,387.25	£ 1,991.61	£ 44,378.86

Bank Transfers						
196	Transfer	Unity Trust Bank	From deposit to current - cover pymts			£ 30,000.00

Summary of Income - June 2018 (market rents, allotment deposits, cemetery invoices, room rentals, loan payments etc)						
06-Jun-18	Cash Analysis	Cash & Cheques taken over the counter				£ 901.60
06-Jun-18	Cash Analysis	Cash & Cheques taken over the counter				£ 52.70
13-Jun-18	Cash Analysis	Cash & Cheques taken over the counter				£ 1,515.16
20-Jun-18	Cash Analysis	Cash & Cheques taken over the counter				£ 1,667.66
27-Jun-18	Cash Analysis	Cash & Cheques taken over the counter				£ 298.50
Total BACS		Total Additional Income received by BACS				£ 2,735.66
TOTAL						£ 7,171.28

Items of expenditure to be reclaimed						
Age Concern		Salary	£ 3,764.39	£ 6.40		£ 3,770.79
Museum		Museum - Telephone 721230	£ 22.33	£ 4.47		£ 26.80
Sues News		Electricity - Sept 2017	£ 85.47	£ 17.09		£ 102.56
Watton Town Council		Shared staff - IT equipment costs	£ 501.77	£ 100.35		£ 602.12
TOTAL				£ 3,786.72	£ 10.87	£ 3,797.59