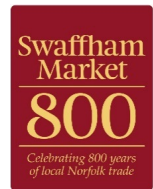




Swaffham Town Council

Town Hall, 4 London Street, Swaffham, Norfolk, PE37 7DQ
Telephone 01760 722922
www.swaffhamtowncouncil.gov.uk



PLEASE REPLY TO: Claire Smith, Deputy Town Clerk email: deputyclerk@swaffhamtowncouncil.gov.uk

Swaffham Town Council – Open Spaces Committee

You are hereby summoned to a meeting of the **Open Spaces Committee Meeting on Monday 30th July 2018 at 6.30pm** in the Town Hall, Swaffham.

N.B. In case of non-members this agenda is for information only.

Richard Bishop
Town Clerk

Committee members are as follows: -

Councillors - J Skinner (Chairman), C Houghton, B Bowler, W Bensley, S Lister, A Thorp and R Bartram.

Substitute Councillors: - P Darby, S Matthews

Advisory Members:- Mrs S Palmer and Mr G Edwards.

Summons issued on 24th July 2018

AGENDA

1. **To receive apologies for absence.**
2. **To receive declarations of interest for items on the agenda.**

To adjourn the meeting to allow any members of the public to address the Open Spaces Committee in a **PUBLIC OPEN FORUM** (Maximum of 15 minutes)

3. ****To receive and agree minutes of the Open Spaces Committee held on 14th May 2018**

4. **To receive and consider reports and/or issues relating to the following: -**

a) **RECREATION GROUND**

- i. Skatepark and MUGA – including recent vandalism
- ii. Under Eights playground
- iii. CCTV

b) **ALLOTMENTS**

- i. Report by SCALGA
- ii. To receive a report on the management of the allotments by the Town Clerk
- iii. ****To receive and consider a recommendation to form an Allotment Sub-Committee and draft terms of reference**

c) **ORFORD ROAD PLAYING FIELD**

- i. Play Area
- ii. Orchard and leased area adjacent to Orchard Road Playing Field
- iii. Charitable status and drafting of management agreement

d) THE OAKLANDS

e) MERRYWEATHER ROAD

- i. To receive notification of a request for the beech tree in front of no.32 be trimmed and replacement of the fence that is separating the green from the drive which is rotting; 2 of the posts having already become uprooted and removed.

f) CEMETERY & CHURCHYARD

g) CAMPINGLAND

h) THE ANTINGHAM'S

i) DAYS FIELD

j) LAND adjacent to GREEN BRITAIN CENTRE

k) THE SHAMBLES

l) MILESTONES – item at the request of Cllr Brenda Bowler

5. **To agree date for the next meeting:** Monday 24th September 2018 at 6.30pm.