

BARN COMMITTEE. DRAFT TERMS OF REFERENCE

INTRODUCTION

Following the Councils purchase of the Barn a steering group was established to look at Governance arrangements and possible future uses and management. This group has now presented its findings/recommendations to full Council. In its present form the steering group now has no defined purpose or remit.

PROPOSAL

It is proposed that a new committee be established by the Council to be named "Barn Committee". Further that this committee comprise up to 5 Councilors and 3 volunteers. As with all committee this would not prevent additional people being seconded from time to time.

DRAFT TERMS OF REFERENCE

A To take preliminary steps leading to the setting up of a registered Charity. This to include the formal objectives/mission statement and seek prospective trustees.

B To take preliminary steps to the formation of a "Company Limited by Guarantee and identification of potential company directors.

C To work closely with a future "Project Manager" once appointed by the Council. To provide input into the role/job specification for such post.

D To be allowed physical access to the Barn (bearing in mind health & safety aspects) thus allowing disposal of unwanted items and building up an inventory of retained items and any future purchases.

E To liaise with the works manager regarding ongoing essential maintenance of the building.

F To make recommendations on future Capital and Revenue expenditure to Council.

G To obtain specific quotes in relation to the residential flat refurbishment and once quotes accepted by Council, to be empowered to get work undertaken within the allocated budget.

H To propose plans for the rear courtyard and undertake work in conjunction with the Works manager

I To form a new informal group to be entitled "Friends of the Barn". Intention to stimulate interest within the community. Such Friends to assist with both practical/admin/publicity arrangements.

J To work closely with the Councils Communications officer re future advertising/promotions/social media.

K To hold in the near future an "Open Day" for the public to help demonstrate the future potential of these facilities.

L To work in conjunction with any Swimming pool group/committee so that complementary work/ideas may be explored

M To assist in the search for any sources of funding and possible tenants

N To approach external bodies who may have an interest in the use of facilities and be enabled to arrange access to view and discuss preliminary tenancy arrangements.

SUMMARY.

If accepted by Council to identify 5 Councilors to serve and then such councilors be empowered to appoint up to 3 Volunteers.