



Swaffham Town Council

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PLEASE REPLY TO: Claire Smith, Deputy Town Clerk email: deputyclerk@swaffhamtowncouncil.gov.uk

Swaffham Town Council Market, Events & Tourism Committee

You are hereby summoned to a meeting of the **Market, Events & Tourism Committee** on **Monday, 17th February 2020** at **6.00pm** in the Council Chamber, Town Hall, Swaffham.

N.B. In case of non-members this agenda is for information only.

Richard Bishop
Town Clerk

For information the Committee members are as follows: -

Councillors: J Skinner, K Sandle, L Beech, S Bell, S Matthews, B Holmes, I Pilcher

Non-Councillors: P Cross, F Eagle, H Eagle, K Wells

Summons issued 12th February 2020

AGENDA

1. **To receive apologies for absence**
2. **To receive declarations of interest for items included on the Agenda**

To adjourn the meeting to allow any traders or members of the public to address the Market, Events & Tourism Committee in a **PUBLIC OPEN FORUM** (Maximum of 15 minutes)
3. **To receive and agree the Minutes:** Market Events and Tourism Committee 20th January 2020
4. **To report on outstanding actions agreed at previous meetings.**
5. **To receive and consider a report from the Deputy Town Clerk regarding Market issues *with input from the Market Superintendent:***
 - 5.1. Changes to Licences
 - 5.2. New Casual Traders
 - 5.3. MTI Stalls report on review
6. **To receive and consider reports from Market Trader Representatives**
 - 5.1. Saturday Market and Auction
 - 5.2. Friday market
 - 5.3. Poultry Auction
7. **To receive and consider reports on Events**
 - 7.1. VE Day plans
 - 7.2. Sheep Fair
 - 7.3. Dads Army Day

- 8. To receive and consider reports on Business & Tourism Issues**
- 9. To receive and consider late or urgent matters at the Chairman's discretion, *not included elsewhere on the agenda (prior notice must be given)***
- 10. To agree date for next meeting and items for a future agenda: Monday, 16th March 2020**