



# SWAFFHAM TOWN COUNCIL

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**Town Clerk:**

Richard Bishop BA Hons. (Local Policy)

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**Deputy Town Clerk:**

Mrs. Debbie Brown

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Council Office open Mon, Tues, Thurs 8.45am –2pm, Friday 8.45am-1pm (closed Wednesday)

## The ANNUAL TOWN ASSEMBLY & COMMUNITY CONFERENCE

is to be held in Council Chamber at the Town Hall, Swaffham at 7.00pm on Wednesday 25<sup>th</sup> April 2012. The doors open at 6.00pm to members of public to view displays of the work our Town Council and Community Groups have been doing throughout the year, Tea, Coffee & Biscuits will be served. The Town Clerk and Councillors will also be available to discuss any burning issues.

All members of the public are welcome.

Cllr Shirley Matthews  
Town Mayor

## AGENDA

7.00pm **MAYOR'S WELCOME** and opening remarks.  
Apologies for absence.  
Declarations of Interest (*for items on the Agenda*) (1min).  
To agree minutes of the Annual Town Assembly held on Wednesday 27<sup>th</sup> April 2011.

7.05pm **LOCALISM ACT 2012 what does it mean for SWAFFHAM**  
keynote address & presentation by the Town Clerk assisted by the Deputy Town Clerk

### COMMUNITY REPORTS:- Each Group or organisation is given three minutes

7.20pm **Police Report** – by a local PC or PCSO.  
**Breckland Council** – Cllr Shirley Matthews, Cllr Frank Sharpe & Cllr Ian Sherwood.  
**Norfolk County Council** – Cllr Ann Steward.

7.40pm **Iceni Partnership** – Chairman Tony Dickens.  
**ASAG – Advance Swaffham Action Group** – Vice Chairman Tony Dickens.  
**Swaffham in Bloom** – Cllr Charles Gunner.

7.55pm **Swaffham Business Forum** - Chairman Chris Parsons.  
**Swaffham & District Tourism Association** - Chairman Vanessa Scott.  
**Swaffham Museum Ltd** – Company Secretary Cllr Anne Tighe.

8.10pm **SCALGA** - Secretary Christine Wright.  
**ESCAPE PROJECT** - Katy Fullilove.  
**Community Orchard Steering Group** – Chairman Mark Keddie.

8.25pm **Churches Together** - Helen Neale.  
**ICYP Youth Forum** – a report by the Chair Lewis Hanrahan and Vice Chair Sophie Willis.

### SWAFFHAM TOWN COUNCIL REPORTS

8.35pm **Mayor's Annual Report & overview of the year** –Town Mayor Cllr Shirley Matthews.  
8.45pm **2011-12 Accounts & 2012-13 Budget** -Town Clerk Richard Bishop.  
8.55pm **OPEN SESSION** - including correspondence received and any questions from the floor.  
9.15pm **MAYOR** to close the meeting at the end of the Open Session.