



Swaffham Town Council

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PLEASE REPLY TO: Richard Bishop, Town Clerk email: townclerk@swaffhamtowncouncil.gov.uk



Swaffham Town Council Transport and Environment Committee

You are hereby summoned to a meeting of the **Transport and Environment Committee** on **Tuesday, 4th January 2022** at **4.00pm** in the Council Chamber:

N.B. In case of non-members this agenda is for information only.

Richard Bishop
Town Clerk

For information the Committee members are as follows: -

Councillors: J Skinner, J Anscombe, L Beech, K Oliver, L Scott

Non-Councillors: Mr P Bray, Mrs K Gordon, Mr S Sole, Mr J Zielinski

Summons issued 20th December 2021

AGENDA

- 4.00 (1min)**
 1. **To receive apologies for absence.**

- 4.01 (1 Min)**
 2. **To receive declarations of interest for items included on the agenda.**

15mins max

To adjourn the meeting to allow any members of the public to address the Transport and Environment Committee in a **PUBLIC OPEN FORUM** (Maximum of 15 minutes)

- 4.17 (2mins)**
 3. **To receive and consider any Traffic, Access or Environment issues from Non-Members Councillors** (*at the Chairman's discretion, prior notification must be received*).

- 4.18 (2mins)**
 4. **To receive and agree the minutes:** **Tuesday 7th September 2021.

- 4.20 (12 mins)**
 5. **To report on outstanding actions agreed at previous meetings:**
 - 5.1. Footpath 25 (London Street to Beech close)- litter – Lions Club.
 - 5.2. Castle Acre Road – worn out road markings.
 - 5.3. Sporle Road – overgrown vegetation – update.
 - 5.4. Long Lane – overgrown vegetation – update.
 - 5.5. Matthew Heywood NCC, walking and Cycling Strategy – follow on from meeting.
 - 5.6. Old Grammar School – enforcement – Breckland Council.

4.32 (9 mins)

6. Environmental Items:

- 6.1. Breckland Green Projects fund – Sustainable Swaffham.
- 6.2. Litter
- 6.3. Air Quality Action Plan – report – update.

4.41 (15 mins)

7. Transport, Walking & Cycling items:

- 7.1. Footpath along old railway lines.
- 7.2. Theatre Street Car Park signage.
- 7.3. Bus Stop, Lynn Road opposite Highfield Avenue – parish Partnership update
- 7.4. Station Street Car Park update on progress – Town Clerk.
- 7.5. Safe route to school. New developments Norwich Road via north Pickenham Road and White Cross Road.
- 7.6. Request for 20 mph in Courtfields.
- 7.7. Request for footpath Meadow House, Norwich Road.
- 7.8. Philip Bray – request to consider improvements to Diagonal parking bay in Town Centre.

4.56 (18 mins)

8. TEC Strategic Plan

- 8.1. To review and update Strategic Plan for 2022 – 2023.

5.14 (1 min)

- 9. **To agree date for next meeting and items for a future agenda:** Tues 1st March 2022 4pm Town Hall Chamber.