

## Town Clerk | Swaffham Town Council

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**From:** Deputy Clerk | Swaffham Town Council  
**Sent:** 20 October 2021 15:58  
**To:** Griffiths, Jack  
**Cc:** Cllr J Anscombe; Town Clerk | Swaffham Town Council  
**Subject:** RE: Bears Lane

Hi Jack

Thank you for your email. we will take this matter to full council at the next meeting on 10<sup>th</sup> November.

Regards

Claire Smith  
**Deputy Town Clerk**



Swaffham Town Council, Town Hall, 4 London Street, Swaffham, Norfolk, PE37 7DQ

 Tel **01760 722922** [www.swaffhamtowncouncil.gov.uk](http://www.swaffhamtowncouncil.gov.uk)

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**From:** Griffiths, Jack <jack.griffiths@norfolk.gov.uk>  
**Sent:** 20 October 2021 13:41  
**To:** Deputy Clerk | Swaffham Town Council <deputyclerk@swaffhamtowncouncil.gov.uk>  
**Cc:** Cllr J Anscombe <cllranscombe.swaffhamtc@gmail.com>  
**Subject:** RE: Bears Lane

Good afternoon Claire & Judy,

Apologies I wasn't able to send the email regarding yesterday's meeting until now. Here is a few bullet points that I think covers the discussions:

- I outlined that the scheme which is currently planned was priced for £3000 (inclusive of £1500 from Swaffham TC) to fill holes in Bear's Lane with planings (unbound granular material).
- The planing material is only likely to last up to 6 months and is currently a similar practice to that of the business along Bear's Lane. It may not be what either the Town Council or the local public were expecting to take place.
- Resurfacing of the lane to a standard that would be suitable for cyclists and access for businesses would be considerably more money (circa £100,000).

- Bear's Lane is a restricted byway and not adopted highway. Future maintenance following resurfacing would not be carried out by Norfolk County Council. This was a concern to the businesses.
- I have put the lane through to the active travel department for future consideration. There is no timeframe or guarantee of any future works.

I will keep you updated should I get any more information. I have spoken to the Area Programme Engineer in charge of the Parish Partnership schemes and funding informing her of the issues here and that the planings may not be taking place. Should you not wish to continue with the planings to fill the holes then she will be able to refund Swaffham Town Council the £1500.

Judy, thank you for taking the time to meet and discuss this issue. I understand the frustration and apologise again over the previous miscommunication between yourselves and NCC regarding the level of expected finish to Bear's Lane. If there are any items that I have missed off then please do let me know and I can confirm and provide further information.

If you could let me know if you wish for the current scheme to continue or if a refund of the funds are preferred then I will arrange the rest.

Kind regards

**Jack Griffiths**

**BSc (Hons) MCIHT MIHE GMICE**

**Highway Engineer**

Community and Environmental Services

Tel: 0344 800 8020

Ketteringham Depot



Norfolk County Council



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**From:** Griffiths, Jack

**Sent:** 18 October 2021 13:04

**To:** Deputy Clerk | Swaffham Town Council <[deputyclerk@swaffhamtowncouncil.gov.uk](mailto:deputyclerk@swaffhamtowncouncil.gov.uk)>

**Subject:** RE: Bears Lane

Thank you Claire.

I hope you are feeling better soon.

**Jack Griffiths**

**Highway Engineer**

Community and Environmental Services

Tel: 0344 800 8020

Ketteringham Depot



Norfolk County Council



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**From:** Deputy Clerk | Swaffham Town Council <[deputyclerk@swaffhamtowncouncil.gov.uk](mailto:deputyclerk@swaffhamtowncouncil.gov.uk)>

**Sent:** 18 October 2021 11:27

**To:** Griffiths, Jack <[jack.griffiths@norfolk.gov.uk](mailto:jack.griffiths@norfolk.gov.uk)>; R & I Builders Ltd <[ri.builders@talk21.com](mailto:ri.builders@talk21.com)>

**Cc:** Cllr J Anscombe <[cjranscombe.swaffhamtc@gmail.com](mailto:cjranscombe.swaffhamtc@gmail.com)>; Colman, Ed <[ed.colman.cllr@norfolk.gov.uk](mailto:ed.colman.cllr@norfolk.gov.uk)>

**Subject:** Bears Lane

**WARNING:** External email, think before you click!.

Good Morning Jack and John

Further to our phone calls and emails last week, I have developed a heavy cold and been in contact with someone with covid. Therefore I think it is prudent not to attend our site visit tomorrow. Cllr Judy Anscombe will be attending in my place. She looks forward to meeting you at 9am tomorrow. Please let Judy know if you have any problems attending the site visit, I have copied her in above.

Regards

Claire Smith  
**Deputy Town Clerk**



**Swaffham Town Council**, Town Hall, 4 London Street, Swaffham, Norfolk, PE37 7DQ



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