

Swaffham Town Council **Market, Events & Tourism Committee**

Minutes of the **Market, Events & Tourism Committee** meeting held on **Monday, 29th June 2020** at **4.00pm** via virtual media link.

Present: Mr F Eagle (in the Chair)

Councillors: Mrs S Matthews, Mrs L Beech, Mr S Bell,
Mrs W Bensley

Mr P Darby, Mr C Houghton

Non Councillors: Miss K Wells, Mr H Eagle, Mr P Cross,

Deputy Town Clerk: Mrs C Smith
Market Superintendent Mrs Ruth Ostler

Members of the Public: 1

1. Apologies and reasons for absence

Cllr Mrs J Anscombe, Cllr Mr B Holmes, Cllr Mrs J Skinner

2. To receive declarations of interest for items included on the Agenda

None received

3. To consider allowing casual stalls to attend the market.

Following the phased re-opening of the market it was proposed that casual traders be allowed on the market as long as the social distancing guidelines were followed. It was noted that this was now at 1m+.

It was agreed that casual stalls would be allowed back on the market.

4. To consider delegating authority back to Town Council Staff to manage the temporary layout, authorising casual attendance and adjusting the layout as appropriate within current guidelines and risk assessments

During the lockdown period layouts procedures had been overseen by Town Council Committee it was proposed that the day to day management of the market including layout, and authorisation of casuals attending the market revert to town council staff.

It was agreed that day to day management of the market temporary layout and authorisation of casual attendance be carried out by Town Council staff.

5. To receive an update and consider the impact on the market of Breckland's confidence in the Town Centre and social distancing measures.

The committee noted that the Chairman and deputy clerk had met the Breckland locality officer and pointed out the extent of the market area. A co-ordinated response from Swaffham Town Councillors had been put to Breckland highlighting areas that could be improved and help confidence in the town centre. Measures for the market included improved access to the war memorial. It was recognised that whatever measures were put in place would need to be fluid as space was at a premium on a Saturday. It was noted that Breckland had not come back with a plan for the area so consideration to the impact on the market could not be considered further.

Meeting closed at 4.21pm