

Town Clerk | Swaffham Town Council

From: Town Clerk | Swaffham Town Council
Sent: 31 March 2022 11:36
To: 'Jill Skinner'; Cllr C Houghton; JUDY ANSCOMBE; Kurt Oliver; Paul
Subject: RE: Barn Steering Group
Attachments: AM 8.(a) Draft Amendments to Committee Structure.pdf

Hi Jill,

I will include this as an agenda item for April as requested. The April meeting is also only a month away from our Annual meeting of the Council which is on 11th May, where we look at things like our Committee Structure. The Barn Steering Group's terms of reference sits in the attached document (No. 12), which I will start to review in the coming weeks ahead of the May meeting. This is the ideal opportunity to review the terms of reference for the group, perhaps the group members themselves can feedback to me their thoughts ASAP on any possible changes they feel might be necessary to move matters forward.

Best regards,

Richard Bishop
Town Clerk



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From: Jill Skinner <cllrskinner.swaffhamtc@gmail.com>
Sent: 31 March 2022 11:18
To: Town Clerk | Swaffham Town Council <townclerk@swaffhamtowncouncil.gov.uk>; Cllr C Houghton <CllrHoughton.SwaffhamTC@gmail.com>; JUDY ANSCOMBE <cllranscombe.swaffhamtc@gmail.com>; Kurt Oliver <kurt@whitehartswaffham.co.uk>; Paul <tbcjsj05@gmail.com>
Subject:

Dear Judy and Richard,

Councillors of the Steering Group met the other day to discuss continuing as a group regarding the development of the Barn.

Our Remit given to us was completed culminating in the presentation the other week.

We thought this was very well received by the council as a whole and feel to have the group continue would be advantageous.

We would like to be given the go ahead from the council to do this and would ask for this to be put on the April agenda.

I have not contacted the members of the public who were on that group as, I would like confirmation that we can ask them and see if

they want to be a part of the next stage.

In you require anymore information please contact me or any councillors above,

Kind regards

Jill