



Swaffham Town Council

Town Hall, 4 London Street, Swaffham, Norfolk, PE37 7DQ
Telephone 01760 722922
www.swaffhamtowncouncil.gov.uk



PLEASE REPLY TO: Richard Bishop, Town Clerk email: townclerk@swaffhamtowncouncil.gov.uk

Swaffham Town Council Transport, Access & Environment Committee

You are hereby summoned to a meeting of the **Traffic, Access & Environment Committee** on **Tuesday, 7th January 2020 at 4.00pm** in the Council Chamber, Town Hall, Swaffham.

N.B. In case of non-members this agenda is for information only.

Richard Bishop
Town Clerk

For information the Committee members are as follows: -

Mayor and Deputy Mayor: J Skinner and K Sandle

Councillors: J. Anscombe, L. Beech and L. Scott

Non-Councillors: Mr. P. Bray, Mrs. K. Gordon, Mr. S. Sole and Mr. J. Zielinski

Non-Voting members: Mr N Duddleston

Summons issue 18th December 2019

AGENDA

1. To receive apologies for absence
2. To receive declarations of interest for items included on the Agenda

To adjourn the meeting to allow any members of the public to address the Traffic, Access & Environment Committee in a **PUBLIC OPEN FORUM** (Maximum of 15 minutes)

3. To receive and consider any Traffic, Access or Environment issues from Non-Members Councillors (*at the Chairman's discretion, prior notification must be received*).
4. To receive and agree the minutes: 3rd December 2019
5. To receive and consider issues to discuss with the Highway Engineer David Jacklin
 - 5.1. Beech Close
 - 5.2. A-frames in town centre
 - 5.3. Traffic Light railings
 - 5.4. Trees in Town Centre
 - 5.5. Late issues to consider
6. To report on Outstanding actions agreed at previous meetings.
 - 6.1 Unblock drains in Longfields (Chair/Clerk)
 - 6.2 Bus Stops and Bus Services (Chair/JZ)
 - 6.3 Liaison with other Groups (SS)
 - 6.4 Publicity for Transport Committee work (Chair, Clerk)
7. To receive and consider a Draft Network Improvement Strategy from Ian Parkes.

- 8. To receive and consider items re- draft Transport, Access and Environment Strategy**
 - 8.1 Mapping Exercise (Chair)
 - 8.2 To note Air Quality meeting on 20th January (Clerk/JS/JA) issues for meeting (Chair)

- 9. To consider update from Cllr Ed Colman: response to Transport, Access & Environment Strategy from NCC and BDC.**

- 10. To receive and consider update from High Street Heritage Action Zone Programme (Chair/Clerk)**

- 11. To agree date for next meeting and items for a future agenda: Tues 4th February 2020 at 4pm**