

Contact : Mandy Chenery
Direct Dial : 01362 656862
Email : accountancyteam@breckland.gov.uk
Date: 28th October 2021

Dear Sir/Madam

Parish Precept Requirement 2022-23

Preparations for the 2022-23 Council Tax have started. An important element of this is the calculation of the Parish Precept requirement. Please find enclosed a leaflet (which includes your 2022-23 tax base) to help you calculate what the likely cost to the council tax payer is in your parish or town.

As you are aware, under the provisions of the Local Government Finance Act 1992, a provision for paying you your precept requirement from within this Council's budget, must be included. To enable me to include your precept requirement for 2022-23, please complete and return one of the enclosed forms, either;

FORM A: if you have **NO** precept requirement for 2022-23; OR

FORM B: if you **DO** require a precept for 2022/23

If your Precept demand is £140,000 or higher, we will also require details of your income and expenditure breakdown for the year by the same deadline.

PLEASE COMPLETE AND RETURN THE RELEVANT FORM BY
31st JANUARY 2022

There are provisions in the regulations to allow us to estimate your requirement, but it is better to know the actual figure. If you have any difficulties meeting this date, please contact me as soon as possible.

Yours faithfully

Mandy Chenery
Senior Accountant - Revenue & Projects