

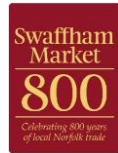


Swaffham Town Council

Town Hall, 4 London Street, Swaffham, Norfolk, PE37 7DQ
Telephone 01760 722922

www.swaffhamtowncouncil.gov.uk

PLEASE REPLY TO: Claire Smith, Deputy Town Clerk email: deputyclerk@swaffhamtowncouncil.gov.uk



Swaffham Town Council Market, Events & Tourism Committee

You are hereby summoned to a meeting of the **Market, Events & Tourism Committee** on **Monday, 20th July 2020** at **5.30pm** using the following link

<https://us02web.zoom.us/j/88677424795?pwd=SVhNY09Vb21YaVVNblo0dHBUBlU5UT09>

N.B. In case of non-members this agenda is for information only.

Claire Smith
Deputy Town Clerk

For information the Committee members are as follows: -

Councillors: J Skinner, L Beech, S Bell, W Bensley, B Holmes, S Matthews

Non-Councillors: P Cross, F Eagle, H Eagle, K Wells

Summons issued 14th July 2020

AGENDA

1. **To receive apologies for absence**
2. **To receive declarations of interest for items included on the Agenda**

To adjourn the meeting to allow any traders or members of the public to address the Market, Events & Tourism Committee in a **PUBLIC OPEN FORUM** (Maximum of 15 minutes)

3. ***To receive and agree the Minutes:** Market Events and Tourism Committee 15th and 29th June 2020
4. **To report on outstanding actions agreed at previous meetings.**
5. **To receive and consider a report from the Deputy Town Clerk regarding Market issues *with input from the Market Superintendent:***
 - a) **To receive a report on the continued layout of the market and reintroduction of auction and casual stalls**
 - b) ***To receive concerns from a local business regarding the layout on the east side**
6. **To receive and consider reports from Market Trader Representatives**
 - 6.1. Saturday Market and Auction
 - 6.2. Friday market
 - 6.3. Poultry Auction

7. To receive and consider reports on Events

- 7.1. *To consider an offer from a local entertainer to sing at the Buttercross
- 7.2. *To consider a proposal for VE Day plans for 2021
- 7.3. To consider arrangements for VJ day
- 7.4. To consider ideas for market events in 2021

8. To receive and consider late or urgent matters at the Chairman's discretion, *not included elsewhere on the agenda (prior notice must be given)*

9. To agree date for next meeting and items for a future agenda: Monday, 10th August 2020, 5.30pm