

Swaffham Town Council - Accounts for April 2018

No	Payment	Name	Details	Price	VAT	Total
Paid - 1st -11th April 2018 Town Council meeting						
1	d/d	Service Charge	Quarterly Service Charge - Jan -Mar 17	£ 45.00	£ -	£ 45.00
2	d/d	Netmatters	Monthly IT Support package - Apr 18	£ 254.50	£ 50.90	£ 305.40
3	Card	Lloyds Bank	Corporate Card - Monthly Fee - Mar 2018	£ 3.00	£ -	£ 3.00
4	Card	Amazon	Car event - toilet hire	£ 305.00	£ 61.00	£ 366.00
5	Card	Amazon	Town Hall postbox	£ 21.66	£ 4.33	£ 25.99
6	Card	Amazon	Dummy CTV Cameras	£ 9.36	£ 1.88	£ 11.24
Sub Total				£ 638.52	£ 118.11	£ 756.63

To be authorised and paid - post 11th April 2018 Town Council meeting

7	BACS	Net Salaries	Town Council	£ 14,387.66	£ -	£ 14,387.66
8	BACS	Inland Revenue	Tax & National Insurance	£ 4,289.50	£ -	£ 4,289.50
9	BACS	Norfolk Pension Service	Superannuation	£ 4,607.43	£ -	£ 4,607.43
10	d/d	Breckland Council	Town Hall - Rates	£ 1,008.00	£ -	£ 1,913.34
			Market - Rates	£ 387.38	£ -	
			Cemetery - Rates	£ 186.00	£ -	
			Public Toilet - Rates	£ 331.96	£ -	
11	d/d	Immervox (Mar 2018)	Large Office - User Groups Phone 336953	£ 13.19	£ 2.64	£ 171.74
			Small Office - User Groups Phone 336954	£ 11.50	£ 2.30	
			Town Council - Fax & Broadband 720469	£ 48.29	£ 9.66	
			Museum - Telephone 721230	£ 22.37	£ 4.47	
			Town Council - Telephone 722922	£ 34.77	£ 6.95	
			Town Council - Alarm 724968	£ 13.00	£ 2.60	
12	300203	Swaffham Town Council	Petty Cash	£ 122.51	£ -	£ 122.51
13	BACS	Broxap	Goalposts - Orford Road & Oaklands Play area	£ 839.00	£ 167.80	£ 1,006.80
14	BACS	Environment Agency	Drainage charges	£ 32.55	£ -	£ 32.55
15	BACS	ES & ES Ltd	Health & Safety annual review	£ 400.00	£ 80.00	£ 480.00
16	BACS	Lyreco	General Supplies & H&S PPE	£ 172.47	£ 34.49	£ 206.96
17	BACS	NABMA	Annual subscription - 2018/19	£ 318.00	£ 63.60	£ 381.60
18	BACS	Swaffham Museum	TIC Service Level Agreement - Apr 18	£ 984.00	£ -	£ 984.00
19	BACS	Travis Perkins	General supplies	£ 11.79	£ 2.36	£ 14.15
20	BACS	Veolia	Waste Collection - Mar 18	£ 159.65	£ 31.93	£ 191.58
Sub Total				£ 29,019.54	£ 526.91	£ 29,546.45

Late Bills - received after agenda issued

21	BACS	CGM Group	Grass Cutting - Rec Ground/Orford Rd - Mar 18	£ 104.00	£ 20.80	£ 124.80
22	BACS	Cooleraid	Drinking water	£ 3.95	£ 0.79	£ 4.74
23	BACS	Eastern Business Systems Ltd	Photocopier usage - Sharp - Jan-Apr 18	£ 0.61	£ 0.12	£ 0.73
24	BACS	E-On	War Memorial Lights - Electricity - Jan-Mar18	£ 11.11	£ 0.56	£ 11.67
25	BACS	Hussey Knights	A1 colour prints - NP consultation events	£ 93.00	£ 18.60	£ 111.60
26	BACS	Iceni Partnership	50% Sustrans local transport plan meeting	£ 90.00	£ -	£ 90.00
27	BACS	Iceni Partnership	Centre page spread - Swaffham NP	£ 191.40	£ 38.28	£ 229.68
28	BACS	Iceni Partnership	Assembly Room rental - Mayors Civic Reception	£ 144.30	£ 28.86	£ 173.16
29	BACS	LF Everett & Son	Minute Paper	£ 46.00	£ 9.20	£ 55.20
30	BACS	Market Trade News	Sheep Fair stall availability advert	£ 100.00	£ 20.00	£ 120.00
31	BACS	NALC	Annual Subscription - 2018-19	£ 939.26	£ -	£ 939.26
32	d/d	SSE - Southern Electric	Public Toilets - Electricity - Mar 18	£ 155.26	£ 31.05	£ 186.31
33	300204	Swaffham Service Station	Monthly fuel - Mar 18	£ 135.91	£ 27.18	£ 163.09
34	BACS	Travis Perkins	General Supplies	£ 1.41	£ 0.28	£ 1.69
35	BACS	TTSR Ltd	Grave digging - Mar 18	£ 720.00	£ -	£ 720.00
TOTAL				£ 31,035.75	£ 722.63	£ 31,758.38

Bank Transfers

36	Transfer	Unity Trust Bank	From current to deposit - excess precept funds			£ 180,000.00
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Summary of Income - March 2018 (market rents, allotment deposits, cemetery invoices, room rentals, loan payments etc)

07-Mar-18	Cash Analysis	Cash & Cheques taken over the counter			£ 2,512.05
13-Mar-18	Cash Analysis	Cash & Cheques taken over the counter			£ 841.26
21-Mar-18	Cash Analysis	Cash & Cheques taken over the counter			£ 5,558.61
Total BACS		Total Additional Income received by BACS			£ 2,909.23

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No	Payment	Name	Details	Price	VAT	Total
			TOTAL			£ 11,821.15
Items of expenditure to be reclaimed						
	Age Concern		Salary	£ 2,115.53	£ 4.80	£ 2,120.33
	Breckland Council		Large Office - User Groups Phone 336953	£ 13.19	£ 2.64	£ 15.83
	Museum		Museum - Telephone 721230	£ 22.37	£ 4.47	£ 26.84
	Sues News		Electricity - Sept 2017	£ 35.93	£ 7.19	£ 43.12
			TOTAL	£ 2,151.09	£ 11.91	£ 2,163.00