

SWAFFHAM
TOWN COUNCIL

- 5 OCT 2018

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Date: 02nd October 2018
Ref: APG/CCTV/18/026/LD

Mrs Hannah Duggan
Swaffham Town Council
Council Office
4 London Road
Swaffham
PE37 7DQ

Dear Mrs Duggan

Ref: CCTV Repairs and Modifications

Further to the recent visit of an engineer to a CCTV system fault, it has been noted that the current CCTV system recorder has a fault and no longer works and due to age is uneconomic to attempt a repair as the unit is no longer supported by the manufacturer.

This then leaves us with offering a new analogue CCTV recorder with BNC monitor outputs to match the rest of the CCTV system which we can obtain installed at a cost of **£1,117.50 +VAT**. I also understand that the monitor is required to be moved and located onto a monitor bracket again we are able to offer to carry this out at a cost of **£68.75 +VAT**.

APG Systems engineers have installed similar systems for customers who include Hospitals, Local Authorities and Shops.

The prices quoted are excluding VAT which will be charged at the prevailing rate at the time of invoice, for the purpose of ordering, prices are held for a period of 30 days from the above date, after which time they may be updated.

We trust we have interpreted your requirements correctly. If however, you require further information please do not hesitate to contact me.

Yours sincerely

Paul Luxford
APG Systems

Reply to: _____



Date: 02.10.2018

Ref: APG/AS/18/026/LD

- Head Office:** The Old Workshop, Beck House, Wash Lane, Banham, Norfolk NR16 2HD
- Suffolk Regional Office:** 177 St Peters Street, Lowestoft, Suffolk NR32 2LT
- West Norfolk Regional Office:** 11a Theatre Street, Swaffham, Norfolk PE37 7HF

