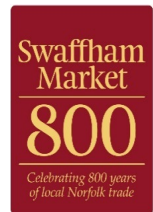




Swaffham Town Council

Town Hall, 4 London Street, Swaffham, Norfolk, PE37 7DQ
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PLEASE REPLY TO: Claire Smith, Deputy Town Clerk email: deputyclerk@swaffhamtowncouncil.gov.uk

Swaffham Town Council – Market Committee

You are hereby summoned to a meeting of the **Market Committee** on **Monday, 13th August 2018** at **6.30pm** in the Council Chamber, Town Hall, Swaffham.

N.B. In case of non-members this agenda is for information only.

Claire Smith
Deputy Town Clerk

For information the Committee members are as follows: -

Councillors: S Lister (Chairman), C Houghton, J Skinner, A Thorp, T Jennison, R Bartram, S Matthews.

Substitute Councillors: - W Bensley, P Darby

Market Traders: D Smith (vice chairman), H Robinson, E Ratcliffe

Voting Representatives: Friday Market - Mr H Eagle, Poultry Auction - Mr F Eagle

Summons issued 7th August 2018

AGENDA

1. **To receive apologies for absence**
2. **To receive declarations of interest for items included on the Agenda**

To adjourn the meeting to allow any traders or members of the public to address the Market Committee in a **PUBLIC & TRADERS OPEN FORUM** (Maximum of 15 minutes)

3. ****To receive and agree the minutes of the Market Committee meeting held on 18th June 2018**
4. **To receive and consider a report from the Deputy Town Clerk regarding Market issues with input from the Market Superintendent:**
 - 4.1. Changes to Market Licences
 - 4.2. New Casual Traders
 - Batts and Marshall (Jewellery)
 - Aziz (children's shoes)
 - 4.3. New Regular Traders
 - Debs Bags – full licence approval
 - C Parker
5. **Buttercross Renovation**
To receive an update on the works affecting the Marketplace.

- 6. Market Timings**
To discuss the market timings and traders leaving early.
- 7. Market Town Initiative**
To receive an update on the bid for extra stalls for the market.
- 8. Events - To receive an update on arrangements for the following events**
 - 8.1. Christmas Lights
 - 8.2. Dads Army Day
 - 8.3. Pumpkin Day
- 9. To receive reports as follows:**
 - 9.1. Saturday Market Representatives
 - 9.2. Friday Market Representative
 - 9.3. Poultry Auction Representative
- 10. To discuss any Market related items for information only**
- 11. To agree date for next meeting:** Monday, 15th October 2018 at 6.30pm