

Town Clerk | Swaffham Town Council

From: Town Clerk | Swaffham Town Council
Sent: 01 March 2022 11:21
To: Town Clerk | Swaffham Town Council
Subject: RE: Litter Bins - Swans Nest, Swaffham

From: Simpson, Sarah <Sarah.Simpson@breckland.gov.uk>
Sent: 10 February 2022 16:14
To: Town Clerk | Swaffham Town Council <townclerk@swaffhamtowncouncil.gov.uk>
Cc: Rudland, Riana <Riana.Rudland@breckland.gov.uk>; Tufts, Teresa <Teresa.Tufts@breckland.gov.uk>
Subject: FW: Litter Bins - Swans Nest, Swaffham

Dear Richard,

Riana has asked me to contact you regarding your recent request for a price from Serco to empty a number of litter bins litter bins.

The cost for Serco to provide litter bin emptying for 2022 is **£239.78 per bin, per annum (pro rata)**, which provides sufficient emptying, to ensure the bin is never at full capacity. This work is subject to VAT, and our Finance team would provide a VAT invoice.

In respect of litter bin emptying, please be aware of the following prior to committing to the service:

- Easy and good access is essential, not only for opening the bin, but also access to the place where the bin is installed
 - Breckland Council and the waste contractor reserve the right to refuse to collect from a bin if it has been installed in an impractical place or at an unacceptable height or manner
- The bins that are bought by parish councils, need to be upkept, maintained and any insurance remains the liability of the original purchaser
- Town and parish councils that purchase bins will need to indemnify Breckland Council against any maintenance, loss or accident resulting from a bin installation
- Upkeep and maintenance of the bins, include ensuring the suitable access to the bins is the town or parish councils responsibility
- If relevant staff identify bins that are damaged or need replacing, they will need to notify the relevant party. Please note in the event of an immediate or serious risk to a member of the public or the operative, Breckland reserve the right to cover a bin to prevent further use and refuse to empty the bin
- Bins in villages are usually emptied once a week or fortnight depending on usage
- Please note that bins can get mis-used, being filled with household waste or fly tipping. The parties are liable for reporting these incidents.

If you have any further questions, or would like to proceed with this service, please let me know.

Best regards
Sarah

Sarah Simpson | Environmental Services Manager | **Breckland Council**
Mobile: 07771 643466
W: www.breckland.gov.uk | T: [@BreckCouncil](https://www.facebook.com/BreckCouncil) | F: [Breckland Council](https://www.instagram.com/BrecklandCouncil)

From: Town Clerk | Swaffham Town Council <townclerk@swaffhamtowncouncil.gov.uk>
Sent: 09 February 2022 16:27

To: Rudland, Riana <Riana.Rudland@breckland.gov.uk>

Subject: RE: Litter Bins - Swans Nest, Swaffham

Hi Riana,

I have just looked on the Breckland website regarding waste collections etc, as we want a price from Serco to collect from 8 litter bins at Swans Nest in Swaffham twice a week to begin with. All I see is the commercial waste portal which gets a bit complicated, as we are not classified on the Companies House section, so can't fill it in. Am I looking in the wrong place, or can you just give us a price please?

Best regards,

Richard Bishop
Town Clerk



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