

**SWAFFHAM TRADE ASSOCIATION**

c/o Arts Lounge Gallery, 15 Market Place, Swaffham, Norfolk PE37 7AB

01760 723624 email: [theartsloungeuk@gmail.com](mailto:theartsloungeuk@gmail.com)

Swaffham Town Clerk & Deputy

Swaffham Town Hall

4 London Street

Swaffham

Norfolk

PE37 7AB

5<sup>th</sup> September 2018

Dear Richard and Claire

**CHRISTMAS LIGHTS IN SWAFFHAM 2018**

For the past two years, the Swaffham Trade Association in association with the Swaffham Town Council has organised the Christmas Lights and Market event. Over those two years the Swaffham Trade Association has raised £10,000 by donations from members of the public and a few local businesses, which was donated to the Swaffham Town Council to be used for the Christmas Lights. Both of the Christmas events proved to be very successful with the fun fair, the fantastic lights, and lots of Christmas market stalls, musical entertainment and the live reindeer. Father Christmas in his grotto is, as always, a huge success too.

This year, the Swaffham Trade Association is handing over the Christmas Lights and Market event to the Town Council for them to build on the success of the past two years. In doing so, the Swaffham Trade Association is pleased to hand over a cheque for £1200. The Red Lion pub in Swaffham kindly donated £500.00; members of the public and fund raising have contributed a further £700 since last Christmas.

Therefore, the Swaffham Trade Association has great pleasure to enclose a cheque for the sum of £1200.00 to the Swaffham Town Council to be specifically used to support the Christmas Light Event for 2018. May it go from strength to strength.

Yours sincerely



Colin Mason

Chairman

Enc: CHEQUE.

## Town Clerk | Swaffham Town Council

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**From:** Town Clerk | Swaffham Town Council  
**Sent:** 05 September 2018 15:17  
**To:** 'The Arts Lounge UK'  
**Cc:** Claire Smith  
**Subject:** Christmas Lights 2018

Dear Colin,

Just a short e-mail to acknowledge receipt of your cheque for £1,200 received earlier today, also for your letter which as you say hands back the event to the Town Council. Plans are fairly advanced now for the 'switch-on' event planned for 2<sup>nd</sup> December and in January the Council will decide at their budget meeting what will happen in future years. Thank you to the contribution from the Swaffham Trade Association over the past two years and once more for the £1,200 towards this years event.

All the very best to you and to Elizabeth.

Best regards,

Richard Bishop  
**Town Clerk**



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