

## Town Clerk | Swaffham Town Council

---

**From:** Town Clerk | Swaffham Town Council  
**Sent:** 23 May 2022 13:45  
**To:** 'w.poit@hemmoor.de'; 'cecilia.cogliatti'  
**Subject:** RE: Twinning Meeting

Dear Wolfgang,

I will take your letter and programme to our next Town Council meeting on 8<sup>th</sup> June and then reply to you fully after taking instruction from Councillors. Our Mayor for this forthcoming year is Cllr Stewart Bell, elected just last week and our Deputy Mayor is Cllr Judy Anscombe.

I understand that our Twinning Association also have a meeting planned for next week, so when I write to you after 8<sup>th</sup> June, I will be better placed to give you further details.

Best regards,

Richard Bishop  
**Town Clerk**



**Swaffham Town Council**, Town Hall, 4 London Street, Swaffham, Norfolk, PE37 7DQ  
DDI Tel 01760 726500 Office Answerphone Tel **01760 722922** [www.swaffhamtowncouncil.gov.uk](http://www.swaffhamtowncouncil.gov.uk)



You can also follow Swaffham Town Council on Twitter and Facebook

@**SwaffhamClerk** @**SwaffhamCouncil** @**Swaffhamevents** and @**SwaffhamMarket**

**Email disclaimer:**

The information contained in this email is confidential and intended only for the person or organisation to which it is addressed. If you have received it by mistake, please disregard and notify the sender immediately. Unauthorised disclosure or use of such information may be a breach of legislation or confidentiality and the content may be legally privileged. Any improper dissemination, forwarding, printing, or copying of this email is strictly prohibited. Emails sent from and received by employees of Swaffham Town Council may be monitored. They may also be disclosed to other people under legislation, particularly the Freedom of Information Act 2000, GDPR, the Data Protection Act 2018 and the Environmental Information Regulations 2004. If you have contacted the Council for a service any personal data you share will be used to help you access its services, or to answer your enquiry in line with our Privacy Policy. For full details of your rights please visit our website at [www.swaffhamtowncouncil.gov.uk](http://www.swaffhamtowncouncil.gov.uk) Unless this email relates to Swaffham Town Council business it will be regarded by the Council as personal and will not be authorised by or sent on behalf of the Council.

---

**From:** w.poit@hemmoor.de <w.poit@hemmoor.de>  
**Sent:** 18 May 2022 13:54  
**To:** Town Clerk | Swaffham Town Council <townclerk@swaffhamtowncouncil.gov.uk>; 'cecilia.cogliatti' <cecilia.cogliatti@virgin.net>  
**Subject:** Twinning Meeting

Dear Cecilia, dear Richard,

I am enclosing the provisional programme for the twinning- meeting and another letter of invitation for your information.

I hope you are well and that we can celebrate a nice twinning- meeting in September after the long Corona Period.

Until then, stay healthy.

Mit freundlichen Grüßen

Wolfgang Poit

Stadt Hemmoor

Rathausplatz 5, 21745 Hemmoor

Tel.:04771-602134

Fax: 04771-602144

e-mail: [w.poit@hemmoor.de](mailto:w.poit@hemmoor.de)