



Swaffham Town Council

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PLEASE REPLY TO: Claire Smith, Deputy Town Clerk email: deputyclerk@swaffhamtowncouncil.gov.uk

Swaffham Town Council – Open Spaces Committee

You are hereby summoned to a meeting of the **Open Spaces Committee Meeting on Monday 25th March 2019 at 6.30pm** in the Town Hall, Swaffham.

N.B. In case of non-members this agenda is for information only.

Claire Smith
Deputy Town Clerk

Committee members are as follows: -

Councillors - J Skinner (Chairman), C Houghton, B Bowler, W Bensley, S Lister, A Thorp and R Bartram.
Substitute Councillors: - P Darby, S Matthews
Advisory Members:- Mrs S Palmer.

Summons issued on 19th March 2019

AGENDA

1. To receive apologies for absence.
2. To receive declarations of interest for items on the agenda.

To adjourn the meeting to allow any members of the public to address the Open Spaces Committee in a **PUBLIC OPEN FORUM** (Maximum of 15 minutes)

3. ****To receive and agree minutes of the Open Spaces Committee held on 21st January 2019.**
4. **To receive and consider reports and/or issues relating to the following:-**
 - a. Tree and Hedge Planting scheme – to consider the proposals for planting from the Rotary Club of Swaffham 50th Anniversary Committee.
 - b. Recreation Ground – update on toilet refurb. Including consider artwork on the side wall.
 - c. ****Allotments – to consider a request by K Fullilove to take on an allotment.**
 - d. ****Churchyard & Cemetery - prices for the cemetery to be reviewed.**
 - e. The Oaklands - update on project
 - f. Orford Rd – update on clear up.
 - g. Merryweather Road
 - h. Campingland
 - i. The Shambles
5. ****To consider a vulnerability assessment regarding the incursion of travellers on Council owned and managed land.**
6. **To agree date for the next meeting: Monday 20th May 2019**