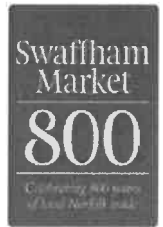




Swaffham Town Council

Town Hall, 4 London Street, Swaffham, Norfolk, PE37 7DQ
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PLEASE REPLY TO: Claire Smith, Deputy Town Clerk email: deputyclerk@swaffhamtowncouncil.gov.uk

Swaffham Town Council – Market Committee

You are hereby summoned to a meeting of the **Market Committee** on **Monday, 15th October 2018** at **6.30pm** in the Council Chamber, Town Hall, Swaffham.

N.B. In case of non-members this agenda is for information only.

Claire Smith

Deputy Town Clerk

For information the Committee members are as follows: -

Councillors: S Lister (Chairman), C Houghton, J Skinner, A Thorp, T Jennison, R Bartram, S Matthews.

Substitute Councillors: - W Bensley, P Darby

Market Traders: D Smith (vice chairman), H Robinson, E Ratcliffe

Voting Representatives: Friday Market - Mr H Eagle, Poultry Auction - Mr F Eagle

Summons issued 7th October 2018

AGENDA

1. To receive apologies for absence
2. To receive declarations of interest for items included on the Agenda

To adjourn the meeting to allow any traders or members of the public to address the Market Committee in a **PUBLIC & TRADERS OPEN FORUM** (Maximum of 15 minutes)

3. ****To receive and agree the minutes of the Market Committee meeting held on 13th August**
4. **To receive and consider a report from the Deputy Town Clerk regarding Market issues with input from the Market Superintendent:**
 - 4.1. Changes to Market Licences
 - Bella Beds - Extension to include seasonal goods
 - Lewis Newton – Extension to sell eggs
 - 4.2. New Casual Traders
 - Garrods Gifts (Gift Hampers)
 - Mr Gilbert (Bags, Shoes & French Wine)
 - Frames & Conservatories (from November)
 - 4.3. New Regular Traders
 - Batts & Marshall (Jewellery)
 - C Parker

- 5. Buttercross Renovation**
To receive an update on the works affecting the Marketplace.

- 6. Market Town Initiative**
To receive an update on the bid for extra stalls for the market.

- 7. Events - To receive an update on arrangements for the following events**
 - 7.1. Christmas Lights
 - 7.2. **Dads Army Day – Round up report prepared by Sue Dent
 - 7.3. Pumpkin Day

- 8. To receive reports as follows:**
 - 8.1. Saturday Market Representatives
 - 8.2. Friday Market Representative
 - 8.3. Poultry Auction Representative

- 9. To discuss any Market related items for information only**

- 10. To agree date for next meeting: Monday, 15th December 2018 at 6.30pm**

