



Swaffham Town Council

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PLEASE REPLY TO: Claire Smith, Deputy Town Clerk email: deputyclerk@swaffhamtowncouncil.gov.uk



Swaffham Town Council Market, Events & Tourism Committee

You are hereby summoned to a meeting of the **Market, Events & Tourism Committee** on **Monday, 16th December 2019** at **6.30pm** in the Council Chamber, Town Hall, Swaffham.

N.B. In case of non-members this agenda is for information only.

Claire Smith
Deputy Town Clerk

For information the Committee members are as follows: -

Councillors: J Skinner, K Sandle, L Beech, S Bell, G Edwards, B Holmes, I Pilcher

Non-Councillors: P Cross, F Eagle, H Eagle, K Wells

Summons issued 11th December 2019

AGENDA

1. **To receive apologies for absence**
2. **To receive declarations of interest for items included on the Agenda**

To adjourn the meeting to allow any traders or members of the public to address the Market, Events & Tourism Committee in a **PUBLIC OPEN FORUM** (Maximum of 15 minutes)
3. **To receive and agree the Minutes:** Market Events and Tourism Committee 18th November 2019
4. **To receive and consider a report from the Deputy Town Clerk regarding Market issues with input from the Market Superintendent:**
5. **To receive and consider reports from Market Trader Representatives**
 1. **Saturday Market and Auction**
 2. **Friday market**
 3. **Poultry Auction**
6. **To receive and consider a report on Events**
 - 6.1. **Feedback on Christmas Lights Event**
 - 6.2. **VE Day plans**
7. **To receive and consider reports on Business & Tourism Issues**
8. **To receive and consider late or urgent matters at the Chairman's discretion, not included elsewhere on the agenda (prior notice must be given)**
9. **To note the date of the next meeting:** Monday, 20th January 2020, 6.30pm