

Mrs Claire Smith
4 London St
Swaffham
Norfolk
United Kingdom (England)
PE37 7DQ

11 June 2021
Our Ref: CF-1916

Dear Mrs Smith

Swaffham - Orford Road Play Equipment

The above application for funding has now been reviewed and assessed. I am pleased to inform you that the Board of Directors of FCC Communities Foundation have allocated a grant of up to **£72,500.00** towards the eligible costs of your project.

This allocation is subject to the following conditions:

1. Your project is successfully registered with the scheme's regulator ENTRUST. We will apply for this registration on your behalf.
2. Your agreement to our terms and conditions for distributing the Landfill Communities Fund money. These will be stated in our Funding Agreement that will be issued to you providing your project is registered by ENTRUST and once all of the information listed below has been provided.
3. Payment of £7,793.75 third party funding. Within the next 7 days we will issue your nominated contributor with a request for payment of the third party funding to FCC Recycling (UK) Ltd. Payment of this request must be made within 28 days of issue.
4. That the grant is offset towards the following elements:

Description	Total Cost (£)	Amount Requested (£)
Seating and picnic area	£7,500.00	£7,500.00
Over 8s play area	£35,000.00	£35,000.00
Under 8s play area	£30,000.00	£30,000.00
Total	£72,500.00	£72,500.00

In order for us to be able to issue your project with a Funding Agreement we require the additional information as set out in the email to which this letter is attached. Please forward the outstanding information within the next 8 weeks. If you are unable to do so please let us know as soon as possible when you anticipate the information will be available.

Please note you must not change the scope or delivery of your project without written permission from us. If you need to change any aspect of your project, or you register with ENTRUST as an Environmental Body, please contact me or your Grant Administrator who will be able to advise you further. Failure to inform us of changes may result in your funding being withdrawn.

On receipt of all outstanding information we will contact you to discuss the drawdown of your grant and the details we need to finalise and issue your Funding Agreement.

It is very important that you do not start work on your project, instruct contractors or make/authorise any payments relating to your project until you have signed and returned our Funding Agreement. Failure to do so will result in your grant being withdrawn.

Please note, on receipt of all outstanding information it can take up to 4 weeks to issue your Funding Agreement.

The grant offer is open for 6 months from the date of this letter, by which time your Funding Agreement must be issued. Please also note that our grant must be claimed in full before 10 June 2022.

You are encouraged to publicise your funding award and advice on doing this can be found in the enclosed guidance. Please contact us if you need further information.

If you have any queries regarding the content of this letter or would like to discuss any project related queries, please contact myself or the Grant Administrator.

Yours sincerely

Richard Smith
Grant Manager

Enc Funding Success Guidance
 Publicity Guidance