

Swaffham Town Council - Accounts for MAY 2020

7.1

No	Payment	Name	Details	Price	VAT	Total
Paid - 1st -13th May 2020 Town Council meeting						
664	Card	Lloyds Bank	Monthly credit card fee	£ 3.00	£ -	£ 3.00
665	Card	DVLA	Annual Vehicle tax - AJ63 LXN	£ 267.50	£ -	£ 267.50
666	Card	Amazon	H&S PPE - chainsaw gloves	£ 18.04	£ 3.61	£ 21.65
667	Card	Amazon	H&S PPE - trousers	£ 36.65	£ 7.32	£ 43.97
668	Card	Amazon	Weedkiller - outside team	£ 67.47	£ 13.50	£ 80.97
669	Card	Amazon	H&S - hand sanitiser	£ 37.49	£ 7.50	£ 44.99
670	Card	Facebook	Market notice - promotion boost	£ 10.00	£ -	£ 10.00
671	Card	Zoom	Subscription	£ 143.88	£ -	£ 143.88
672	Card	DVLA	Road tax renewal - website fee	£ 6.45	£ -	£ 6.45
673	d/d	Hitachi	Truck Lease - May 20	£ 336.88	£ 67.37	£ 404.25
674	d/d	Public Works Loan Board	Account - 494979 - May 20 repayment	£ 1,219.28	£ -	£ 1,219.28
675	d/d	SSE Southern Electric	Cemetery Chapel - electricity - Mar 20	£ 45.57	£ 2.27	£ 47.84
676	d/d	SSE SWALEC	Buttercross - electricity - Mar 20	£ 104.48	£ 5.22	£ 109.70
677	d/d	SSE SWALEC	Rec Ground Toilets - electricity - Mar 20	£ 11.69	£ 2.33	£ 14.02
678	d/d	SSE Southern Electric	Public Toilets - electricity - Apr 20	£ 68.87	£ 3.44	£ 72.31
679	d/d	SSE Southern Electric	Cemetery Chapel - electricity - Apr 20	£ 20.87	£ 1.04	£ 21.91
680	d/d	SSE SWALEC	Buttercross - electricity - Apr 20	£ 62.11	£ 3.10	£ 65.21
681	d/d	SSE SWALEC	Rec Ground Toilets - electricity - Apr 20	£ 11.69	£ 2.33	£ 14.02
682	d/d	SSE Southern Electric	Town Hall electricity - Q1 Jan-Apr 20	£ 1,201.95	£ 240.39	£ 1,442.34
683	d/d	Vodafone	Mobile Phone bills - Apr 20 - Sue	£ 25.39	£ 5.08	£ 55.68
			Mobile Phone bills - Apr 20 - Ruth	£ 21.01	£ 4.20	
684	d/d	Worldpay	Monthly payment charges - Apr 20	£ 18.62	£ 2.06	£ 20.68
Sub Total				£ 3,738.89	£ 370.76	£ 4,109.65

To be authorised and paid - post 13th May 2020 Town Council meeting						
685	BACS	Net Salaries <i>incl. staff travel expenses</i>	Town Council salaries	£ 15,052.47		£ 15,052.47
686	BACS	Inland Revenue	Tax	£ 1,779.60		£ 4,728.06
			Employer National Insurance contribution	£ 1,282.55		
			Employee National Insurance contribution	£ 1,665.91		
687	BACS	Norfolk Pension Service	Employer Contribution	£ 4,129.78		£ 5,548.25
			Employee Contribution	£ 1,316.45		
688	d/d	Breckland Council	Town Hall - Rates	£ 1,048.00	£ -	£ 1,971.00
			Market - Rates	£ 349.00	£ -	
			Cemetery - Rates	£ 190.00	£ -	
			Public Toilet - Rates	£ 384.00	£ -	
689	d/d	Immervox (Apr 20)	REFUND - overcharge Jan - Mar20	-£ 319.84	-£ 63.97	-£ 47.34
			VOIP router & line - 720014	£ 38.18	£ 7.64	
			Town Council - Fax & Broadband 720469	£ 47.99	£ 9.60	
			Swaffham Heritage - Telephone 721230	£ 47.17	£ 9.43	
			Town Council - Telephone 722922	£ 87.60	£ 17.52	
			Town Council - Alarm 724968	£ 13.00	£ 2.60	
			Town Wi-Fi - 336135	£ 46.45	£ 9.29	
690	BACS	Anglian Water / WAVE	Allotments SL1 - Apr 20	£ 40.38	£ -	£ 40.38
691	BACS	Anglian Water / WAVE	Allotments SL2 - Apr 20	£ 4.05	£ -	£ 4.05
692	BACS	Anglian Water / WAVE	Allotments TH - Apr 20	£ 30.60	£ -	£ 30.60
693	BACS	Anglian Water / WAVE	Public Toilets - Apr 20	£ 97.69	£ -	£ 97.69
694	BACS	Anglian Water / WAVE	Recreation Ground - Apr 20	£ 4.05	£ -	£ 4.05
695	BACS	Ben Burgess Beeston	Lawnmower repairs - ride on	£ 552.49	£ 110.49	£ 662.98
696	BACS	Ben Burgess Beeston	Strimmer cord	£ 68.34	£ 13.67	£ 82.01
697	BACS	Cooleraid	Town Hall - annual maintenance fee	£ 50.00	£ 10.00	£ 60.00

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No	Payment	Name	Details	Price	VAT	Total
698	BACS	CGM	Grass cutting - Mar 20	£ 76.00	£ 15.20	£ 91.20
699	BACS	Environment Agency	Annual drainage charge - 2020/21	£ 33.70	-	£ 33.70
700	BACS	E-On	War Memorial - electricity - Jan - Mar 20	£ 11.89	£ 0.59	£ 12.48
701	BACS	ICO Systems	Monthly Anti virus subscription	£ 7.50	£ 1.50	£ 9.00
702	BACS	Swaffham Service Station	Fuel - outside machinery - Mar 20	£ 29.17	£ 5.83	£ 135.92
			Fuel - trucks - Mar 21	£ 84.10	£ 16.82	
703	BACS	Swaffham Service Station	Fuel - outside machinery - Apr 20	£ 55.96	£ 11.18	£ 152.34
			Fuel - trucks - Apr. 20	£ 71.00	£ 14.20	
704	BACS	T K Drakes	General supplies - light bulbs	£ 8.15	£ 1.63	£ 9.78
Sub Total				£ 32,122.27	£ 563.98	£ 32,788.27

Late Bills - received after agenda issued

705	BACS	Breckland DC	Lotteries annual licence	£ 20.00	-	£ 20.00
706	BACS	Brook HR	HR Services - Apr 20	£ 195.00	-	£ 195.00
707	BACS	nPower	Shortfall in Q1 2020 invoice	£ 0.13	£ 0.02	£ 0.15
708	BACS	Veolia	Waste Collection - Cemetery - Apr 20	£ 8.75	£ 1.75	£ 29.10
			Waste Collection - Town Hall - Apr 20	£ 15.50	£ 3.10	
709	BACS	Plandescil	GBC - site & drone survey	£ 1,000.00	£ 200.00	£ 1,200.00
TOTAL				£ 33,361.65	£ 768.85	£ 34,232.52

Bank Transfers

Transfer	Unity Trust Bank	From deposit to current - cover pymts			£ -
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Summary of Income - April 2020 (market rents, allotment deposits, cemetery invoices, room rentals, loan payments etc)

24-Apr-20	Cash Analysis	Cash & Cheques taken over the counter			£ 617.00
Total BACS		Total Additional Income received by BACS including 1st Precept payment			£ 231,746.77
TOTAL					£ 232,363.77

Items of expenditure to be reclaimed

Watton TC	Monthly reclaim	£ 1,192.64	£ 2.54	£ 1,195.18
Museum	Museum - Telephone 721230	£ 47.17	£ 9.43	£ 56.60
Sues News	Electricity - Apr 20	£ 30.50	£ 6.10	£ 36.60
TOTAL		£ 1,239.81	£ 11.97	£ 1,251.78