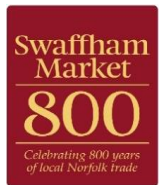




# Swaffham Town Council

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**PLEASE REPLY TO:** Richard Bishop, Town Clerk

**E-mail:** townclerk@swaffhamtowncouncil.gov.uk

## SWAFFHAM TOWN COUNCIL – NOTICE

Councillors are hereby summoned to a virtual meeting of the Town Council, to be held on  
**Wednesday, 14<sup>th</sup> April 2021 at 6.30 p.m.** by using the following link:

<https://us02web.zoom.us/j/86410216487?pwd=T1I5eDJPZjhBTkg2ME0rcjlYUThnQT09>

Meeting ID: 864 1021 6487 Passcode: 582229

(NOTE: In the case of non-members, this agenda is for information only.)

### **DECLARATIONS OF INTEREST**

Councillors, please note that members are asked at the relevant point on the agenda to declare any interests they may have in any items on the agenda. Declarations include the nature of the interest, and whether it is a personal or disclosable pecuniary interest.

Richard Bishop

**Town Clerk**

Summons issued on 8<sup>th</sup> April 2021

## **AGENDA**

*For a meeting of the **Full Council** on **Wednesday, 14<sup>th</sup> April 2021 at 6.30pm** in the Town Hall, Swaffham commencing with prayers led by the Mayor.*

### **1. To receive APOLOGIES & REASONS FOR ABSENCE**

### **2. To receive DECLARATIONS OF INTEREST** – for items included on the Agenda.

*To adjourn the meeting to allow members of the public to address the Town Council in a **PUBLIC OPEN FORUM** (Maximum of 15 minutes)*

### **3. To receive and consider REPORTS: police, principal authority etc**

*N.B. Councillors have an opportunity to ask questions after each report and where appropriate can consider to bring forward or discuss items further down the agenda where the representative can make a positive contribution towards the debate: -*

- 3.1 To receive a POLICE report from a local PC or PCSO on police matters for the past month.
- 3.2 To receive a COUNTY COUNCILLOR report from County Councillor Ed Colman.
- 3.3 To receive a BRECKLAND COUNCILLOR report from Cllrs I Sherwood, E Colman, D Wickerson

### **4. To receive REPORTS from the Mayor, the Town Clerk, Committees, Working Groups & Outside Bodies**

- 4.1 To receive Mayor's Announcements including a report on Civic Events attended.
- 4.2 To receive and consider urgent reports, correspondence, or information at the Mayor's discretion - prior notice must be given.
- 4.3 To receive the Town Clerk's Report and Councillors' questions relating to ongoing business.

### **5. To receive and/or agree the MINUTES:**

- 5.1 \*\* Wednesday 10<sup>th</sup>/17<sup>th</sup> March 2021 – Full Council.

## **6. FINANCE:**

- 6.1 \*\* To receive and consider Accounts for payment for March and April 2021 (*recorded as **Appendix 1***).
- 6.2 \*\* To receive and consider Norfolk ALC subscription for 2021-22.
- 6.3 \*\* To receive and consider Community action Norfolk subscription 2021-22.
- 6.4 \*\*To receive and consider Swaffham Beach updated costings and summary of STC resources.

## **7. To receive and consider CORRESPONDENCE or INFORMATION**

### **7.1 GENERAL:**

- a) To note receipt of weekly correspondence or information (a list is recorded as **Appendix 2**).
- b) \*\* To receive and consider Norfolk Community Foundation - launch of Opportunities4Communities Group.
- c) \*\* To receive and consider Draft discussion document for S.106 Planning Obligation Policy.
- d)\*\* To receive and consider review of Swaffham Town Council Committees 2021

### **7.2 BRECKLAND COUNCIL**

- a) \*\* To receive and consider launch of Town Delivery Plans – letters and all member briefing notes from the Leader of Breckland Council Cllr Sam Chapman-Allen.

### **7.3 NORFOLK COUNTY COUNCIL**

- a) \*\* To receive and consider formal request for the Town Council to take on Street Lighting at the Barratts development on the South of Norwich Road.

## **8.To notify the DATES of forthcoming meetings and to receive any items for a future AGENDA:**

8.1	Market Committee	Mon	19 <sup>th</sup> Apr	6.30pm	Zoom virtual
8.2	Estates, Heritage/Town Hall & Site Maint. Committee	Wed	21 <sup>st</sup> Apr	4.00pm	Zoom virtual
8.3	Planning & Built Environment Committee	Tues	27 <sup>th</sup> Apr	4.00pm	Zoom virtual
8.4	Market Committee	Tues	18 <sup>th</sup> May	6.30pm	Assembly Rooms
8.5	FULL COUNCIL – Annual Meeting	Wed	19 <sup>th</sup> May	6.30pm	Assembly Rooms
8.6	Planning & Built Environment Committee	Tues	25 <sup>th</sup> May	4.00pm	Assembly Rooms
8.7	Recreation & Community Services Committee	Tues	25 <sup>th</sup> May	6.30pm	Assembly Rooms

## **9. ADMISSION TO MEETINGS ACT (PUBLIC BODIES) 1960:**

### **CONFIDENTIAL BUSINESS following the exclusion of the public and press**

- 9.1 \*\*To receive and consider tenders for a Feasibility Study and Business Plan for the Barn Project, and an Asset Review (to give consideration as to whether an extraordinary meeting should be called).
- 9.2 \*\* To receive and consider draft details of public open space and gym equipment proposals for phases 4 and 5 at Swans Nest, Abel Homes (virtual meeting being arranged for 15<sup>th</sup> April with Abel Homes).
- 9.3 To receive and consider Mayoral issues in 2021-22 from the Annual Meeting on 19<sup>th</sup> May 2021.

\*Indicates where copies have been circulated to Town Councillors previously.

\*\*Indicates where copies have been circulated to Town Councillors recently.