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**Town Clerk | Swaffham Town Council**

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**From:** Heidi Davies [REDACTED]  
**Sent:** 29 April 2019 11:42  
**To:** Town Clerk | Swaffham Town Council  
**Subject:** Enquiry - Memorial Bench

Dear sir/madam

Re: Memorial Bench - Swaffham allotments

I would like to put a memorial bench on the allotment near the water tower please in memory of my dad, Tony Davies, who as you probably know spent much of his time there over the years.

Please can you advise if this is possible and confirm details of how I need to go about this (are there specific places where I can put a bench? Can I buy a bench & have a plaque made or does it need to be a certain type?, etc.)?

Many thanks  
Heidi Davies

[REDACTED]

Sent from my iPhone