

**SWAFFHAM TOWN COUNCIL****Transport & Access Focus Group - Meeting No.1, Friday, August 24<sup>th</sup> 2018**

- 1. Present:** Cllr Jill Skinner, Cllr Les Scott, Judy Anscombe, Kate Gordon, Stan Sole, James Dean. Kate had previously sent round a draft Agenda which covered the following items:
- 2. Constitution; Who does what.** It was agreed that **Kate** would be Chair and **James**, Secretary. Notes would be circulated before the Council meeting each month, which was usually held on the second Wednesday. Regarding representation from other bodies, **Les** offered to approach several people with business experience, who could be called upon to comment on any relevant matter. **Judy** said that she would check with Icen Partnership and the Town Team with regard to representing them and would also be happy to be the liaison for the schools regarding any educational links. There was a regular meeting between the Town Clerk and the NCC Highway Engineer and **James** undertook to discuss how these talks could be integrated with the new Group.
- 3. Terms of Reference:** The final version as approved by STC had been circulated. Whilst there were a number of changes from the previous draft, these were thought to be reasonable.
- 4. Follow up on AQMP:** The plan was due to be approved by BDC in September 2018, prior to submission to DEFRA. The former Highways and Access Focus Group had submitted a critique on 2 July of the Draft BDC's AQMP's 22 Action Points (May 2018 version). This was received by BDC but as far as is known, no further amendment of the AQMP has been forthcoming. **James** to arrange an urgent meeting with BDC, NCC to follow up on these comments. **Les** will lobby Elizabeth Truss regarding the formal procedures.
- 5. Pollution Generally:** **Les** mentioned that pollution issues arising from planning applications were judged individually by BDC but the cumulative effects were not assessed at present. He would alert the Group to applications which had an impact on pollution levels. The Group would also pursue how BDC handled air pollution assessments of planning applications. **Jill** asked for more information regarding the new pollution measuring device which it was understood was now available and would give more accurate readings. **James** would check with BDC as to how this was to be used. **Stan** referred to the recent "Fighting for Air" TV programme and recommended everyone to see it. He will approach medical practices about the incidences of COPD / asthma, including children.
- 6. N / S Relief Road surveys and Lorry Bans:** An ANPR traffic survey had been agreed by NCC but dates for implementation were not known. **James** will chase up progress on these matters. **Judy** will check with Rachel Leggett regarding the wording about the N / S Relief Road in the latest Neighbourhood Plan draft.
- 7. Update on Lobbying –** Inclusion of A1065 in new Major Road Network (MRN) proposals. It was understood that a decision was expected in "the autumn". **Stan** would find out the situation regarding safety issues at Mundford and **Kate** will check out latest from Ed Coleman / Ian Parkes (NCC). **Les** to discuss with Elizabeth Truss.
- 8. On the Theatre Street access project,** **James** would discuss progress with NCC as it was understood that work on updating the original report was in hand.