

Swaffham Town Council Market & Tourism Committee

Draft Minutes of the Market Committee held on Monday 17 July 2023 at 6.30pm in the Council Chamber

Present:

Councillors: L Beech, S Bell, W Bensley, S Cooper, P Darby, J Skinner,

Non-Councillors: F Eagle (Chair), L Martin, H Robinson/P Cross, D Smith, E Ratcliffe.

Deputy Clerk: L Jarrett

Market Superintendent: R Ostler

Public: 0

M10/23 To elect a Chairman

Cllr Bell was nominated by F Eagle and seconded by Cllr Cooper and D Smith was nominated by L Martin and seconded by E Radcliffe. A vote was held with 6 votes for Cllr Bell and 2 votes for D Smith.

M11/23 To elect a Vice-Chairman

D Smith was nominated by F Eagle and seconded by Cllr Cooper and Cllr Bell was nominated by L Martin and seconded by E Radcliffe. A vote was held with 6 votes for D Smith and 2 votes for Cllr Bell.

M12/23 To receive apologies for absence

Apologies were received from H Eagle and Cllr Pickard.

M13/23 To receive declarations of interest for items included on the agenda

F Eagle is the older brother of H Eagle.

M14/23 To adjourn the meeting to allow any traders or members of the public to address the Market Committee in a PUBLIC OPEN FORUM (maximum of 15 minutes)

No public present.

M15/23 **To receive and agree the Minutes: Market Committee 15 May 2023

The minutes were agreed and signed.

M16/23 To receive and consider a report from the Deputy Town Clerk regarding Market issues with input from the Market Superintendent

The Deputy Town Clerk and Market Superintendent report was read. In addition, following a father and son using fake bank notes, a WhatsApp group has been created to alert stallholders of any future incidents.

Drip Drop bakery will not be returning to the market due to decreased takings and footfall. A regular trader expressed an interest in moving to that pitch. **Following a discussion, it was unanimously agreed to decline the request as the trader was not in attendance every week and this could be detrimental to the other traders.** Brown Bread have applied for a pitch. **All in attendance unanimously agreed to offer Brown Bread a permanent pitch from August.**

ACTION R Ostler to contact Brown Bread.

M17/23 To receive and consider reports from Market Trader Representatives

17.1 Saturday market

L Martin reported the market was very busy. One negative reported was a silver van which was moving while the market was running. It was visiting a stall to collect items. D Smith reported that there was a problem with wheelchair access due to vehicles blocking the path in the pit. It was discussed for vehicles to park at Theatre Street to keep the access clear.

ACTION R Ostler to speak to the stall holder.

ACTION Deputy Clerk to find out if lock at Theatre Street is a combination lock and speak to traffic warden if necessary.

17.2 Auction

The auction is very busy.

17.3 Friday market

H Eagle reported the Friday market is running very well in the assembly rooms with a regular flow of people and the scaffolding will be coming down soon.

17.4 Poultry auction

F Eagle reported that the Poultry Auction was still cancelled due to Bird Flu.

M18/23 To discuss and decide on future events:

18.1 Trafalgar Day Dinner – 21 October 2023

It was agreed that it would be too late to arrange an event this year but to consider for next year. There was also a discussion regarding two other admirals buried in the cemetery and the possibility of celebrating Howard Carter/Tutankhamun.

M19/23 Street Food event Rugby Club Saturday 19 August

All committee members unanimously agreed to the event taking place so long as the start time is not before 4pm.

M20/23 **To receive and consider Market Award 2023 flyer

The committee agreed interest in entering the 2023 Market Awards.

ACTION Deputy Clerk to meet with Comms Officer to discuss entries.

M21/23 To discuss outstanding Market Trader account

The account has now been paid in full so no further action required.

M22/23 To receive and consider late or urgent matters at the Chairman's discretion, not included elsewhere on the agenda (prior notice must be given)

There were no late items for discussion.

M23/23 To agree the date of the next meeting for Monday 18 September 2023 to be held in the Council Chamber at the Town Hall, and agree items for a future agenda

A discussion took place regarding clarifying the rule of the end time of the market as some are packing up and moving vehicles too early. The Rules and Regulation were read which confirmed the summer end time is 3pm and the winter is 2:30pm. This should be the case

unless the weather is bad or prior agreement with R Ostler. It was suggested that elderly stallholders could apply for a dispensation to start packing earlier and the possibility of a being penalised for leaving early as it is unfair on the other traders.

Apologies were received from D Smith for the next meeting.

The Meeting closed at 7.45pm

Chairman.....