



SWAFFHAM TOWN COUNCIL

Town Hall, 4 London Street, Swaffham, Norfolk PE37 7DQ

Telephone: 01760 722922

www.swaffhamtowncouncil.gov.uk



Full Council Meeting

You are hereby summoned to a Full Council meeting of the Town Council to be held on Wednesday 13 September 2023 at 6.30pm in the Council Chamber

DECLARATIONS OF INTEREST

Councillors, please note that members are asked at the relevant point on the agenda to declare any interests that they may have in any items on the agenda. Declaration includes the nature of the interest, and whether it is a personal or disclosable pecuniary interest.

NB In case of non-members this agenda is for information only.

AGENDA

The meeting commences with prayers led by the Mayor

60/23 To receive apologies for absence

61/23 **To receive declarations of interest**

To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Swaffham Town Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.

62/23 **To receive and agree the Minutes of the Ordinary Meeting held on 12 July 2023**

63/23 **Receive reports from:**

- 63.1. Norfolk County Council
- 63.2. Breckland District Council
- 63.3. Police

64/23 **Receive reports from:**

- 64.1. Mayor
- 64.2. Deputy Clerk (update on items not on the agenda)

65/23 **Public Forum: an opportunity for members of the public to address County, District and Town Councillors**

66/23 **To receive and consider late any urgent items at the Chairman's discretion (prior notification must be received)**

67/23 ****To consider any Highways issues and receive report from Transport Working Group**

68/23 ****To consider projects for the Parish Partnership Scheme Initiative 2024-25**

- Bus shelters – Norwich Road

69/23 **To consider a request for installing a litterbin at the Community Garden**

70/23 ****To consider the Councillor gazebo and to receive comments received**

71/23 ****To consider booking Xmas entertainment for the Christmas Light Switch-on**

72/23 ****To consider D-Day 2024 celebrations**

73/23 ****To consider HSHAZ update and PSiCA proposal**

74/23 **To consider advertising in Swaffham Rotary Arts Festival programme

75/23 **To receive any correspondence

- Email from Richard Padley regarding LLFA on Planning Application 3PL/20220412/H

76/23 Finance

76.1. **To receive receipts from July and August 2023

76.2. **To approve the payments of accounts for August and September 2023

76.3. **To approve Bank Reconciliation up to date of Agenda

77/23 To agree the date of the next meeting for Wednesday 11 October 2023 at 6.30pm to be held in the Council Chamber at the Town Hall, and agree items for a future agenda

Signed: Leanne Jarrett
Deputy Clerk

Dated: 2023

****indicates more information circulated with agenda**