



**Section Three:** Invoicing

Applicant(s)

Funeral Director, as follows

**Funeral Director**

**Address**

**Telephone**

**Email**

**Section Four:** Applicant acceptance of terms

I/we, the persons named in Section One, wish to purchase the exclusive rights of burial for a period of 99 years. I/we agree to be bound by the Cemetery Rules and Regulations.

**Applicant One**

**Applicant Two**

**Signature**

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**Date**

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A full copy of the Rules & Regulations is available on the Council website [www.swaffhamtowncouncil.gov.uk](http://www.swaffhamtowncouncil.gov.uk) or from the office.

## **Terms and Conditions of Sale of Exclusive Right of Burial**

1. The cemetery and each grave space within are the property of Swaffham Town Council. Ownership of the ground does not, at any time, pass from the control of the council.
2. The exclusive right of burial is purchased for a period not exceeding 99 years.
3. The council will issue a formal Deed of Grant of Exclusive Right of Burial for each plot and this together with the Cemetery Rules and Regulations and these Terms shall form the contract between the council and purchaser.
4. The Exclusive Right of Burial entitles the registered holder(s) to:
  - a. Be buried in the grave or plot (subject to space being available)
  - b. Authorise burials in the grave or plot (subject to space being available)
  - c. Apply for permission to erect a memorial
  - d. Apply for an additional inscription to the memorial
5. No burial may take place within a grave and no memorial may be erected upon a grave without the written consent of the registered owner of the Exclusive Right of Burial of that grave.
  - a. Each registered owner of the Exclusive Right of Burial may be buried in the grave without the consent of the other registered owner (subject to space being available)
  - b. The consent of both registered owners will be required to enable a memorial to be erected on the grave or to permit the burial in the grave of any other person.
6. The ownership of the Exclusive Right of Burial may be transferred during the owners' lifetime or after death. This is subject to registration with the council and the endorsement of the deed of grant.
7. Possession of the Deed of Grant of Exclusive Right of Burial in itself does not prove ownership of the exclusive rights. The ownership of the Exclusive Right of Burial belongs to the purchaser as registered with the council at the time of the sale of the right or following the registered transfer of ownership.
8. It is the responsibility of the owner of the Exclusive Right of Burial to inform the council of any change of address or their intention to transfer ownership of the right.

**An invoice will then be raised; once payment has been received an Exclusive Right of Burial Certificate will be sent to the Purchaser.**