



INTERMENT APPLICATION FORM

This form is to be delivered to the above address along with the Registrar's Disposal/Coroners Order for burial and grave papers at least 72 hours prior to the interment taking place (exclusive of Saturday, Sunday and Bank Holidays). Please ensure that the information is set out accurately.

Section One: The Deceased

Full name	<input style="width: 100%;" type="text"/>
Last permanent address	<input style="width: 100%;" type="text"/>
Place of death	<input style="width: 100%;" type="text"/>
Date of death	<input style="width: 100%;" type="text"/>
Marital status	<input style="width: 100%;" type="text"/>
Age at death	<input style="width: 100%;" type="text"/>

Section two: Funeral details

Burial date	<input style="width: 25%;" type="text"/>	Burial time	<input style="width: 25%;" type="text"/>
Name of Minister	<input style="width: 25%;" type="text"/>	Place of Service, if applicable	<input style="width: 25%;" type="text"/>

Section Three: Interment details

Grave	Section:	Row:	Number:	
Type of Grave	<input type="checkbox"/> New Grave	<input type="checkbox"/>	<input type="checkbox"/> Pre - Purchased Grave	
Type of Burial – unless specified, double depth is standard	<input type="checkbox"/> Coffin	<input type="checkbox"/>	<input type="checkbox"/> Casket	
	<input type="checkbox"/> Ashes new	<input type="checkbox"/>	<input type="checkbox"/> Ashes re-open	<input type="checkbox"/> Ashes into grave
	<input type="checkbox"/> Single Depth	<input type="checkbox"/>	<input type="checkbox"/> Double Depth	

Section Four: Funeral Director

The Grave Digger is the responsibility of the Funeral Directors, excavation to be no less than 24 hours prior to burial. Swaffham Town Council will mark out the site.

Company

Address

**Telephone number and
email address**

Signature and date

Section Five: Exclusive Rights of Burial (EROB)

For the opening / reopening of a grave the declaration below must be signed by:

- a) An existing EROB owner(s)
 or in the event of all EROB owners being deceased
- b) The Next of Kin

Declaration

I/We, the undersigned, hereby consent to the grave being opened for the purpose of interring the late client as detailed overleaf and accepting the responsibility of the Exclusive Rights of Burial.

Full name

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Address

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Telephone

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Email address

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Signature and date

Owner One	Next of Kin	Owner Two	Next of Kin 2 <i>(if applicable)</i>

- Where an existing EROB is held and one party remains – the EROB will continue automatically.
- Where an existing EROB is held however both parties are now deceased then a transfer letter will be issued to the next of kin as quoted above, free of charge.
- Where no EROB exists at the time of death a new EROB certificate will be issued, upon payment of the necessary fee.

A full copy of the Rules & Regulations is available on the Council website www.swaffhamtowncouncil.gov.uk or from the office.

Important Cemetery Information

Fees. Where the deceased person is an inhabitant of the parish of Swaffham, parishioner fees will automatically be applied. Where a former long-term resident no longer resides in the parish of Swaffham consideration will be given for parishioner fees on receipt of a written appeal by the family of the deceased.

Exclusive Rights. The charge for an exclusive right of burial is payable in addition to ordinary interment and other fees and resident/non-resident fees also apply. If at the time of purchase resident fees are applied these will remain effective where the purchaser, later, no longer lives in the parish of Swaffham.